

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

10 JUN 1969

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Report on the Agency's Handling of Briefing Requests from Academic Groups and Recommendations for Policies and Procedures

REFERENCE : Memorandum for the DDI from the Executive Director-Comptroller; Subject: Handling of Briefing Requests from Academic Groups, dated 12 February 1969

1. Requests from academic institutions and groups for Agency briefings are not handled in a consistent manner, and there is no central file to which one may turn with confidence for a complete record of what groups were briefed, when, by whom, and on what. In the absence of a clear statement of Agency policy concerning briefings for academic groups, each request tends to be treated on an ad hoc basis. Historically, the Agency has not engaged extensively in briefing non-governmental groups on its mission.

2. Non-governmental audiences that have received briefings on the Agency include student, faculty, business, service club, and professional groups. Most such briefings, excepting the highly successful Brookings sessions for business leaders, have been given away from Headquarters. The 100 Universities Program, in abeyance since 1967, and occasional

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

SECRET

SECRET

individual appearances by officers in response to specific invitations from service or university groups account for most such briefings. In recent months there has been an increase in the number of presentations given at Headquarters. (See Appendix A for a listing, probably partial, of briefings given since January 1967, compiled for Executive Director-Comptroller, OTR, DDI, Office of Security, and Office of Personnel sources.)

3. The experience thus far indicates that well-conducted and frank discussions of the Agency, its general mission and its research, analysis, and estimative functions by appropriate Agency officers contribute significantly to improved Agency-academic relations and open new perspectives to university students contemplating their future careers. The evidence of positive gain from briefing university groups is sufficiently clear to justify more extensive and planned experimentation, a policy of receptivity to requests for such briefings, and the development of a regular procedure for handling the requests.

25X1A

4. The regulation of closest proximity to the problem is [REDACTED] of 6 June 1966 (Appendix B). It provides that requests from government agencies for guest speakers shall be forwarded to the Director of Training for review, recommendation, and action. Requests from non-government groups for guest speakers shall be forwarded to the Assistant to the Director for review and recommendation and thence to the Executive Director-Comptroller for decision. If the request is approved, the Assistant to the Director chooses a speech from his library of prepared texts and the Director of Training selects the speaker and makes whatever physical arrangements are necessary.

SECRET

SECRET

25X1A

5. Thus, [REDACTED] provides no special treatment for university groups and contains no statement of Agency policy with respect to briefing requests from university groups. By requiring the speaker to use a text previously prepared and coordinated by others, the regulation increases the possibility the presentations might be unnatural or sterile. The regulation also engages the time and attention of at least three top-ranking officials in a matter which might be handled more routinely under an established policy and procedure.

25X1A

6. In the fall of 1968, the Director of Training proposed changes in [REDACTED] designed to provide a more concise statement of procedures and to place more emphasis on providing guest speakers for other members of the Intelligence Community and less on satisfying requests from non-government groups. Coordination of the proposed changes was not completed. Since then interest has increased in the possible benefits of briefing academic groups. A serious difficulty in developing a policy and procedures to deal with the matter of providing Agency speakers stems from the numerous kinds of situations, audiences, and subject matter to be considered.

7. CONCLUSIONS:

a. Experience indicates that discussions between academic groups and appropriate Agency officials is of benefit in terms of general Agency-academic relations and attracting university students to consider a career in intelligence.

b. There is need to develop an Agency policy for the processing of requests from academic groups for such discussions with Agency officers. The policy should:

SECRET

1. Reflect a positive approach toward approving requests for such briefings;
2. Provide general guidelines for handling such requests;
3. Levy responsibility within the Agency for handling the requests and for appropriate intra-Agency consultation and coordination concerning correspondence with the requesting groups, program arrangements and selection of speakers.

c. The Director of Training should continue as the focal point and action officer for handling requests for Agency speakers.

d. In considering and managing requests from academic groups for briefings, the Director of Training should make use of the extensive DCS contacts with academic institutions and take into account the special relationship with the academic community being developed by the DDI.

e. The special interest of appropriate Deputy Directors should be recognized in the selection of officers to speak on substantive intelligence questions, regardless of the requestor or audience.

25X1A

8. In implementation of the above Conclusions there is attached as Annex C a proposed draft revision of [REDACTED]

9. The substance of this report has been considered by a committee of representatives of the DDI, DDP, DDS&T, the Office of Training, the Office of Personnel, the Domestic

SECRET

25X1A

Contact Service, and the Special Assistant to the Director (Annex D). The draft revision of [REDACTED] has been coordinated with that committee.

RECOMMENDATION

25X1A

10. It is recommended that the proposed revision of [REDACTED] be coordinated in the usual manner and through the usual channels.

25X1A

[REDACTED]

R. J. SMITH

Deputy Director for Intelligence

Attachments:

25X1A

25X1A

- Annex A: University Groups Receiving Agency Briefings Since Jan 68
- Annex B: [REDACTED], 16 Jun 66
- Annex C: Draft Revised [REDACTED]
- Annex D: List of Committee Members

Approved. Since the primary responsibility for administering the policy will fall upon the Director of Training, I suggest DD/S may, at the outset, wish to ensure that he is in general agreement. In addition, and because of the preliminary coordination which has already taken place, I would hope the normal process could be expedited.

25X1A

[REDACTED]

L. K. White

Executive Director - Comptroller

SECRET

25X1A

C/SRS: [REDACTED]yd(10 Jun 69)

Distribution:

- Orig & 1 - Addressee
- 1 - DDI Chrono
- 1 - CAR file
- 1 - SRS
- 1 - DDP
- 1 - DDS
- 1 - DDS&T
- 1 - OTR
- 1 - O/P
- 1 - DCS
- 1 - Assistant to DCI

-5-

SECRET

OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	DD/I		RG
2	[REDACTED]		
3	DD/I Admin.		JKK
4			
5			
6			

<input type="checkbox"/> ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> PREPARE REPLY
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> DISPATCH	<input type="checkbox"/> RECOMMENDATION
<input type="checkbox"/> COMMENT	<input type="checkbox"/> FILE	<input type="checkbox"/> RETURN
<input type="checkbox"/> CONCURRENCE	<input type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE

Remarks:

Please see ExDir's approval note on the last page of your memorandum.

1-2: Please place in correct channel *RG*

2-3 You have a master file on this... I have a copy. [REDACTED]

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
O/Executive Director - Comptroller	13 Jun 69

25X1A

25X1A

ANNEX A

University Groups Receiving Agency Briefings Since January 1968

Colgate University

January 1968--16 in group--briefed at Headquarters auditorium--request through OTR.

Moravian College

January 1968--19 in group--briefed at Headquarters auditorium--request through Assistant to the Director.

Princeton

9 May 1968--Whig-Philosophic Society--14 members--briefed by DDI in DDI conference room--request came from DCI to DDI.

Cornell

5 August 1968--Summer Intern Group--40 in group--briefed at Longworth Building in DC by [REDACTED]--request through co-op student contact of [REDACTED]

25X1A
25X1A

Williams College

Only came once--this was in 1968--20-25 in group--briefed in Mr. Helms' conference room--request through DCI.

25X1A
25X1A

Univ. of Dubuque

15 January 1969--group of 7 theologians--[REDACTED] took them to lunch--request through [REDACTED]

**Assn of College
Newspaper Editors**

14 February 1969--27 in group--briefed at Headquarters by Ex. Director and 4 Deputy Directors--request through Executive Director-Comptroller.

Drew University

30 April 1969--15 in group--briefed by DDI in DDI conference room--request came from DCI to DDI.

SECRET

Princeton

9 May 1969--Whig-Philosophic Society--13 in group--briefed by DDI in DDI conference room--written request to DDI.

ANNUAL REQUESTS

Law Schools

Usually in August--37-75 in group--under the auspices of the Bar Association. For last three years have been briefed by Larry Houston at Lawyer's Club in DC. Request through General Counsel.

**International Fellows
(Columbia University)**

3 November 1967--50 in group--did not come in 1968. Briefed by Larry Houston in 67. Request through Colonel White. Scheduled for 1 April 1969--cancelled because of President Eisenhower's death.

**Maxwell School of
Citizenship (Syracuse)**

Washington seminar group--about 30 in group--June 1967 briefed at Fairfax Hotel. January 1968 briefed at Headquarters' auditorium. Request through OTR.

White House Fellows

Have been briefed twice (8 Jan 68 and 9 Dec 68). Dinner in DCI conference room--request through DCI.

SECRET

Annex B

25X1A

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

TRAINING

9. REQUESTS FOR CIA OFFICIALS AS GUEST SPEAKERS. CIA is often requested to supply guest speakers for public functions of non-Government organizations and groups, such as business and professional organizations, civic organizations, and universities, as well as to regularly provide guest speakers for schools and colleges operated by the Department of Defense and for other Government training activities. In order to designate a central point of administrative control for the various types of requests for speakers, the following procedures shall be followed:

a. REQUESTS FROM NON-GOVERNMENT GROUPS. Requests for CIA officials to speak before non-Government groups shall be forwarded promptly to the Assistant to the Director who will review them and recommend action to the Executive Director-Comptroller.

(1) If the request is approved by the Executive Director-Comptroller, the Assistant to the Director will choose the text of the presentation and will refer the request to the Director of Training to select a speaker and arrange for his appearance. Several prepared texts which have previously been coordinated with the Director of Training, the Director of Security, and the Assistant to the Director will be available for use. The text chosen by the Assistant to the Director in each instance will require no further coordination or approval unless there is to be a significant departure from its contents.

(2) If the request is not approved by the Executive Director-Comptroller, the Assistant to the Director will inform the requester and the Director of Training.

b. REQUESTS FROM GOVERNMENT AGENCIES OUTSIDE THE INTELLIGENCE COMMUNITY. Requests for guest speakers which come from Government sources outside the Intelligence Community shall be forwarded to the Director of Training who will review them and recommend action to the Executive Director-Comptroller. A copy of the recommendation will be forwarded to the Assistant to the Director. If the request is approved by the Executive Director-Comptroller, the Director of Training will take the necessary action; if not approved, he will advise the requester.

c. REQUESTS FROM GOVERNMENT AGENCIES WITHIN THE INTELLIGENCE COMMUNITY. Requests for guest speakers which come from members of the Intelligence Community shall be forwarded to the Director of Training who will take appropriate action and inform the Assistant to the Director of the action taken. No approval is needed with respect to such a request unless it presents a question of policy or the Director of Training recommends to the Executive Director-Comptroller that the request be denied.

This paragraph does not affect the requirements of [REDACTED] concerning the outside activities of Agency employees.

25X1A

Revised: 16 June 1966 (297)

CONFIDENTIAL

GROUP 1
Excluded from automatic
downgrading and
declassification

15

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

27 May 1969

MEMORANDUM FOR: Deputy Director for Intelligence

SUBJECT : Review of Agency's Handling of Briefing Requests from Academic Groups and Recommendations for Policies and Procedures

REFERENCE : Memorandum for the DD/I from the Executive Director-Comptroller; Subject: Handling of Briefing Requests from Academic Groups, Dated 12 February 1969

1. The referenced memorandum asked the DD/I to review the problem of the Agency's handling of briefing requests from academic groups and, after consulting with other interested components, to recommend the action necessary to establish clear and effective Agency policies and procedures.

25X1A 2. In response to your request, I convened a study group consisting of representatives of the DD/S, DD/S&T, DD/P, the Office of Personnel, the Office of Training, the Domestic Contact Service, and the Special Assistant to the Director. We have now had three meetings during which we probed all aspects of the problem, and we have considered and rejected four separate redrafts of the relevant regulation, [REDACTED]

25X1A 3. That regulation assigns responsibility for handling requests for speakers and for selecting speakers to the Office of Training. For a variety of reasons the regulation is often bypassed. The thrust of my effort in the study group has been to divest OTR of responsibility for the handling of academic groups and assign it to the DD/I. In addition, I sought to underline special DD/I interest in lectures to all kinds of groups on matters of substantive intelligence. An effort to revise and clarify [REDACTED]

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

25X1A eighteen months ago failed to achieve DD/I coordination on the latter point. My hope, now proven to be a fatuous one, was to deliver to you a brief report with recommendations and a coordinated, revised [REDACTED]

4. It is now apparent that a draft regulation which takes from the Office of Training responsibility for managing briefings and the provision of speakers is acceptable neither to the Director of Training nor to the Deputy Director for Support. OTR holds that responsibilities assigned to that Office under existing regulations have been capably handled, and that it is uniquely qualified by experience and its "neutral" position and by the talents of its professional briefers and teachers to conduct or to arrange briefings and lectures on the Agency to all types of groups and audiences. The position of the Deputy Director for Support is that whatever arrangement is made for handling such activities, responsibility for management of them should be centered in one office, and that OTR is well-suited to the task.

25X1A 5. There are points to be made on both sides of the questions which divide us from OTR and the DD/S. For example, there is a very substantial amount of bookkeeping and low-level logistical work involved in managing briefing programs which OTR has the manpower and, presumably, the capability to handle. A special program of briefings for academic groups under a new policy of receptivity to requests would probably develop in two or three years into a sizeable operation which could prove excessively time-consuming to DD/I officers. On the other hand, I still doubt that OTR has any unique capability to select speakers for all occasions and groups, or to achieve the kind of personal rapport which is so essential in dealing with current college groups. On another point, the DD/S position that the account should be managed by one office has obvious merit. Indeed the decentralization and management of briefings and lectures which has developed through useage and in spite of the existing regulation is one of the main weaknesses in the current situation. It seems to me that no component other than OTR should want to be burdened with the total briefing program covered in [REDACTED]

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

6. Of course there are other lines that could be taken. If one were to insist that handling the academic groups become a DD/I program, coordination would have to be handled at a level higher than mine. Also, matters might be permitted to continue as they are, i.e., the Director, Executive Director, and DD/I siphon off incoming requests from academic and other groups which they want to handle personally or feel might best be handled at that level, and pass the rest to OTR.

7. I believe that the DD/I's interests and the interests of the Agency might best be served by retaining OTR responsibility for the general management, record keeping, and logistics for briefings including academic groups. However, responsibility for selecting speakers and developing programs for academic groups could be shared with the DD/I in recognition of the special relationship existing and being built up by the DD/I with the academic community. Also a new regulation could recognize the DD/I's special interest in briefings or lectures that concern questions of substantive intelligence, regardless of the nature of the group. I believe a regulation along this line can be coordinated.

8. Although the above represents less change than I had hoped for, it still represents progress on four points.

a. First, we have agreed that the Agency should have an explicitly stated policy of receptivity to requests from academic groups for lectures on the Agency. It did not have that before.

b. Second, we have also agreed to eliminate the provision in the present regulation requiring speakers to lecture from the collection of previously prepared texts on file in the Office of the Special Assistant to the Director.

c. Third, there appears to be no insurmountable problem in recognizing the DD/I's special interest in lectures which involve substantive intelligence questions.

-3-

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

d. And finally, the regulation would recognize a special relationship between the Directorate of Intelligence and the academic community and bring the DD/I into a key position with respect to recommending or approving speakers for academic groups without burdening the Directorate with the nuts and bolts of a program that could become very nutty and bolty.

9. Attached is a report on the general subject, drafted for your submission to the Executive Director-Comptroller, and a draft regulation along the lines discussed above. Both have been considered by the committee named in Annex D, and the draft regulation has been coordinated with that committee.

25X1A


Coordinator for Academic Relations

Distribution:
O & 1 - DD/I
2 - SRS

-4-

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

SECRET

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

27 May 1969

MEMORANDUM FOR: Deputy Director for Intelligence

SUBJECT : Review of Agency's Handling of Briefing Requests from Academic Groups and Recommendations for Policies and Procedures

REFERENCE : Memorandum for the DD/I from the Executive Director-Comptroller; Subject: Handling of Briefing Requests from Academic Groups, Dated 12 February 1969

1. The referenced memorandum asked the DD/I to review the problem of the Agency's handling of briefing requests from academic groups and, after consulting with other interested components, to recommend the action necessary to establish clear and effective Agency policies and procedures.

2. In response to your request, I convened a study group consisting of representatives of the DD/S, DD/S&T, DD/P, the Office of Personnel, the Office of Training, the Domestic Contact Service, and the Special Assistant to the Director. We have now had three meetings during which we probed all aspects of the problem, and we have considered and rejected four separate redrafts of the relevant regulation, HR 18-9.

3. That regulation assigns responsibility for handling requests for speakers and for selecting speakers to the Office of Training. For a variety of reasons the regulation is often bypassed. The thrust of my effort in the study group has been to divest OTR of responsibility for the handling of academic groups and assign it to the DD/I. In addition, I sought to underline special DD/I interest in lectures to all kinds of groups on matters of substantive intelligence. An effort to revise and clarify [REDACTED]

25X1A

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

25X1A eighteen months ago failed to achieve DD/I coordination on the latter point. My hope, now proven to be a fatuous one, was to deliver to you a brief report with recommendations and a coordinated, revised [REDACTED]

4. It is now apparent that a draft regulation which takes from the Office of Training responsibility for managing briefings and the provision of speakers is acceptable neither to the Director of Training nor to the Deputy Director for Support. OTR holds that responsibilities assigned to that Office under existing regulations have been capably handled, and that it is uniquely qualified by experience and its "neutral" position and by the talents of its professional briefers and teachers to conduct or to arrange briefings and lectures on the Agency to all types of groups and audiences. The position of the Deputy Director for Support is that whatever arrangement is made for handling such activities, responsibility for management of them should be centered in one office, and that OTR is well-suited to the task.

25X1A 5. There are points to be made on both sides of the questions which divide us from OTR and the DD/S. For example, there is a very substantial amount of bookkeeping and low-level logistical work involved in managing briefing programs which OTR has the manpower and, presumably, the capability to handle. A special program of briefings for academic groups under a new policy of receptivity to requests would probably develop in two or three years into a sizeable operation which could prove excessively time-consuming to DD/I officers. On the other hand, I still doubt that OTR has any unique capability to select speakers for all occasions and groups, or to achieve the kind of personal rapport which is so essential in dealing with current college groups. On another point, the DD/S position that the account should be managed by one office has obvious merit. Indeed the decentralization and management of briefings and lectures which has developed through usage and in spite of the existing regulation is one of the main weaknesses in the current situation. It seems to me that no component other than OTR should want to be burdened with the total briefing program covered in [REDACTED]

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

6. Of course there are other lines that could be taken. If one were to insist that handling the academic groups become a DD/I program, coordination would have to be handled at a level higher than mine. Also, matters might be permitted to continue as they are, i.e., the Director, Executive Director, and DD/I siphon off incoming requests from academic and other groups which they want to handle personally or feel might best be handled at that level, and pass the rest to OTR.

7. I believe that the DD/I's interests and the interests of the Agency might best be served by retaining OTR responsibility for the general management, record keeping, and logistics for briefings including academic groups. However; responsibility for selecting speakers and developing programs for academic groups could be shared with the DD/I in recognition of the special relationship existing and being built up by the DD/I with the academic community. Also a new regulation could recognize the DD/I's special interest in briefings or lectures that concern questions of substantive intelligence, regardless of the nature of the group. I believe a regulation along this line can be coordinated.

8. Although the above represents less change than I had hoped for, it still represents progress on four points.

a. First, we have agreed that the Agency should have an explicitly stated policy of receptivity to requests from academic groups for lectures on the Agency. It did not have that before.

b. Second, we have also agreed to eliminate the provision in the present regulation requiring speakers to lecture from the collection of previously prepared texts on file in the Office of the Special Assistant to the Director.

c. Third, there appears to be no insurmountable problem in recognizing the DD/I's special interest in lectures which involve substantive intelligence questions.

-3-

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

d. And finally, the regulation would recognize a special relationship between the Directorate of Intelligence and the academic community and bring the DD/I into a key position with respect to recommending or approving speakers for academic groups without burdening the Directorate with the nuts and bolts of a program that could become very nutty and bolty.

9. Attached is a report on the general subject, drafted for your submission to the Executive Director-Comptroller, and a draft regulation along the lines discussed above. Both have been considered by the committee named in Annex D, and the draft regulation has been coordinated with that committee.

25X1A


Coordinator for Academic Relations

Distribution:
O & 1 - DD/I
2 - SRS

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

MEMORANDUM FOR: DDI Admin

I believe that you-all are
the keeper of the master files on
this kind of stuff.

27 May 69

(DATE)

FORM NO. 101 REPLACES FORM 10-101
1 AUG 54 WHICH MAY BE USED.

(47)

*Maulyn-
Make new file
"Academic Relations" jkk
I think there
might be some
papers on
this subject
in "01003"*

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

D-R-A-F-T

27 May 1969

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Report on the Agency's Handling of Briefing Requests from Academic Groups and Recommendations for Policies and Procedures

REFERENCE : Memorandum for the DD/I from the Executive Director-Comptroller; Subject: Handling of Briefing Requests from Academic Groups, Dated 12 February 1969

1. Requests from academic institutions and groups for Agency briefings are not handled in a consistent manner, and there is no central file to which one may turn with confidence for a complete record of what groups were briefed, when, by whom, and on what. In the absence of a clear statement of Agency policy concerning briefings for academic groups, each request tends to be treated on an ad hoc basis. Historically, the Agency has not engaged extensively in briefing non-governmental groups on its mission.

2. Non-governmental audiences that have received briefings on the Agency include student, faculty, business,

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

service club, and professional groups. Most such briefings, excepting the highly successful Brookings sessions for business leaders, have been given away from Headquarters. The 100 Universities Program, in abeyance since 1967, and occasional individual appearances by officers in response to specific invitations from service or university groups account for most such briefings. In recent months there has been an increase in the number of presentations given at Headquarters. (See Appendix A for a listing, probably partial, of briefings given since January 1967, compiled from Executive Director-Comptroller, OTR, DD/I, Office of Security, and Office of Personnel sources.)

3. The experience thus far indicates that well-conducted and frank discussions of the Agency, its general mission and its research, analysis, and estimative functions by appropriate Agency officers contribute significantly to improved Agency-academic relations and open new perspectives to university students contemplating their future careers. The evidence of positive gain from briefing university groups is sufficiently clear to justify more extensive and planned experimentation, a policy of receptivity to requests for such briefings, and the development of a regular procedure for handling the requests.

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

SECRET

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

25X1A

4. The regulation of closest proximity to the problem is [REDACTED] of 6 June 1966 (Appendix B). It provides that requests from government agencies for guest speakers shall be forwarded to the Director of Training for review, recommendation, and action. Requests from non-government groups for guest speakers shall be forwarded to the Assistant to the Director for review and recommendation and thence to the Executive Director-Comptroller for decision. If the request is approved, the Assistant to the Director chooses a speech from his library of prepared texts and the Director of Training selects the speaker and makes whatever physical arrangements are necessary.

25X1A

5. Thus, [REDACTED] provides no special treatment for university groups and contains no statement of Agency policy with respect to briefing requests from university groups. By requiring the speaker to use a text previously prepared and coordinated by others, the regulation increases the possibility the presentations might be unnatural or sterile. The regulation also engages the time and attention of at least three top-ranking officials in a matter which might be handled more routinely under an established policy and procedure.

-3-

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

25X1A

6. In the fall of 1968, the Director of Training proposed changes in [REDACTED] designed to provide a more concise statement of procedures and to place more emphasis on providing guest speakers for other members of the Intelligence Community and less on satisfying requests from non-government groups. Coordination of the proposed changes was not completed. Since then interest has increased in the possible benefits of briefing academic groups. A serious difficulty in developing a policy and procedures to deal with the matter of providing Agency speakers stems from the numerous kinds of situations, audiences, and subject matter to be considered.

7. CONCLUSIONS:

a. Experience indicates that discussions between academic groups and appropriate Agency officials is of benefit in terms of general Agency-academic relations and attracting university students to consider a career in intelligence.

b. There is need to develop an Agency policy for the processing of requests from academic groups for such discussions with Agency officers. The policy should:

-4-

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

1. Reflect a positive approach toward approving requests for such briefings;
2. Provide general guidelines for handling such requests;
3. Levy responsibility within the Agency for handling the requests and for appropriate intra-Agency consultation and coordination concerning correspondence with the requesting groups, program arrangements and selection of speakers.

c. The Director of Training should continue as the focal point and action officer for handling requests for Agency speakers.

d. In considering and managing requests from academic groups for briefings, the Director of Training should make use of the extensive DCS contacts with academic institutions and take into account the special relationship with the academic community being developed by the DD/I.

e. The special interest of appropriate Deputy Directors should be recognized in the selection of officers to speak on substantive intelligence

-5-

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

questions, regardless of the requestor or audience.

25X1A

8. In implementation of the above Conclusions there is attached as Annex C a proposed draft revision of [REDACTED]

25X1A

9. The substance of this report has been considered by a committee of representatives of the DD/I, DD/P, DD/S&T, the Office of Training, the Office of Personnel, the Domestic Contact Service, and the Special Assistant to the Director (Annex D). The draft revision of [REDACTED] has been coordinated with that committee.

RECOMMENDATION

25X1A

10. It is recommended that the proposed revision of [REDACTED] be coordinated in the usual manner and through the usual channels.

R. J. SMITH
Deputy Director for Intelligence

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

UNIVERSITY GROUPS RECEIVING AGENCY BRIEFINGS SINCE JANUARY 1968

Colgate University	- January 1968 - 16 in group - briefed at Headquarters auditorium - request through OTR.	
Moravian College	- January 1968 - 19 in group - briefed at Headquarters auditorium - request through Assistant to the Director.	
Princeton	- 9 May 1968 - Whig-Clisophic Society - 14 members - briefed by DDI in DDI conference room - request came from DCI to DDI.	
Cornell	- 5 August 1968 - Summer Intern Group - 40 in group - briefed at Longworth Building in DC by [REDACTED] - request through co-op student contact of [REDACTED]	25X1A 25X1A
Williams College	- Only came once - this was in 1968 - 20-25 in group - briefed in Mr. Helms' conference room - request through DCI.	
Univ. of Dubuque	- 15 January 1969 - group of 7 theologians - Mr. Godfrey took them to lunch - request through [REDACTED]	25X1A
Assn. of College Newspaper Editors	- 14 February 1969 - 27 in group - briefed at Headquarters by Ex. Director and 4 Deputy Directors - request through Executive Director-Comptroller.	
Drew University	- 30 April 1969 - 15 in group - briefed by DDI in DDI conference room - request came from DCI to DDI.	
Princeton	- 9 May 1969 - Whig-Clisophic Society - 13 in group - briefed by DDI in DDI conference room - written request to DDI.	

ANNUAL REQUESTS

Law Schools	- Usually in August - 37-75 in group - under the auspices of the Bar Association. For last three years have been briefed by Larry Huston at Lawyer's Club in DC. Request through General Counsel.
International Fellows (Columbia University)	- 3 November 1967 - 50 in group - did not come in 1968. Briefed by Larry Huston in 67. Request through Colonel White. Scheduled for 1 April 1969 - cancelled because of President Eisenhower's death.
Maxwell School of Citizenship (Syracuse)	- Washington seminar group - about 30 in group - June 1967 briefed at Fairfax Hotel. January 1968 briefed at Headquarters' auditorium. Request through OTR.
White House Fellows-	- have been briefed twice (8 Jan 68 and 9 Dec 68). Dinner in DCI conference room - Request through DCI.

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

25X1A

TRAINING

9. REQUESTS FOR CIA OFFICIALS AS GUEST SPEAKERS. CIA is often requested to supply guest speakers for public functions of non-Government organizations and groups, such as business and professional organizations, civic organizations, and universities, as well as to regularly provide guest speakers for schools and colleges operated by the Department of Defense and for other Government training activities. In order to designate a central point of administrative control for the various types of requests for speakers, the following procedures shall be followed:

a. REQUESTS FROM NON-GOVERNMENT GROUPS. Requests for CIA officials to speak before non-Government groups shall be forwarded promptly to the Assistant to the Director who will review them and recommend action to the Executive Director-Comptroller.

(1) If the request is approved by the Executive Director-Comptroller, the Assistant to the Director will choose the text of the presentation and will refer the request to the Director of Training to select a speaker and arrange for his appearance. Several prepared texts which have previously been coordinated with the Director of Training, the Director of Security, and the Assistant to the Director will be available for use. The text chosen by the Assistant to the Director in each instance will require no further coordination or approval unless there is to be a significant departure from its contents.

(2) If the request is not approved by the Executive Director-Comptroller, the Assistant to the Director will inform the requester and the Director of Training.

b. REQUESTS FROM GOVERNMENT AGENCIES OUTSIDE THE INTELLIGENCE COMMUNITY. Requests for guest speakers which come from Government sources outside the Intelligence Community shall be forwarded to the Director of Training who will review them and recommend action to the Executive Director-Comptroller. A copy of the recommendation will be forwarded to the Assistant to the Director. If the request is approved by the Executive Director-Comptroller, the Director of Training will take the necessary action; if not approved, he will advise the requester.

c. REQUESTS FROM GOVERNMENT AGENCIES WITHIN THE INTELLIGENCE COMMUNITY. Requests for guest speakers which come from members of the Intelligence Community shall be forwarded to the Director of Training who will take appropriate action and inform the Assistant to the Director of the action taken. No approval is needed with respect to such a request unless it presents a question of policy or the Director of Training recommends to the Executive Director-Comptroller that the request be denied.

This paragraph does not affect the requirements of [REDACTED] concerning the outside activities of Agency employees.

25X1A

Revised: 16 June 1966 (297)

CONFIDENTIAL

GROUP 1
Excluded from automatic
downgrading and
declassification

15

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

TRAINING

DRAFT

(5/14/69)

25X1A

9. REQUESTS FOR AGENCY OFFICIALS AS GUEST SPEAKERS. The Agency provides guest speakers for presentations at facilities operated by members of the Intelligence Community and at facilities of agencies outside the Community. It also provides speakers for presentations to non-Government groups such as business, professional, and civic organizations and universities. This paragraph outlines procedures for fulfilling requests for Agency speakers. It does not affect requirements of [REDACTED] or [REDACTED] concerning outside activities of Agency employees, nor does it alter the provisions of [REDACTED]

25X1A

25X1A
25X1A

25X1A

a. REQUESTS FROM GOVERNMENT AGENCIES are sent to the Director of Training. If the request is from within the Intelligence Community the Director of Training will make the necessary arrangements. If the request is from an agency outside the Intelligence Community, the Director of Training will recommend action to the Executive Director-Comptroller, and execute the decision made. The Director of Training will inform the Assistant to the Director of all requests received and actions taken. When a request cites a specific,

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

substantive intelligence question or suggests a speaker by name, the Director of Training will coordinate the response and subsequent action with the Deputy Director who has primary interest in the subject matter cited or supervisory responsibility over the officer named in the request.

b. REQUESTS FROM NON-GOVERNMENT GROUPS

(1) Requests from Universities or Academic Groups are sent to the Director of Training for response.

(a) If the group can attend a briefing at Headquarters or at a location in the Washington area selected or approved by the Agency, and if no compelling reason for refusal can be ascertained by consultation with the DD/I and other components as appropriate, the request will be approved.

(b) If the group requests that the briefing take place at the university, in open forum, or at public premises, the request will in most cases be refused. If in the judgment of the Director of Training a request merits consideration for an exception to this rule, he will, in coordination with other interested components of the Agency,

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

present a recommendation for exception to the Executive Director-Comptroller.

(c) The Director of Training, in cognizance of the special relationship being developed with the academic community by the DD/I, will coordinate the selection of speakers and program arrangements for academic groups with the DD/I.

(d) The Director of Training will provide copies of significant correspondence on all requests for briefings of academic groups to the Executive Director-Comptroller, the DD/I, the Assistant to the Director, and the Director of Security for their information.

(2) Requests from Other Non-Government Groups are sent to the Director of Training, who recommends action to the Executive Director-Comptroller.

(a) If the request is approved the Director of Training, in coordination with the Assistant to the Director and the Director of Security, will make arrangements for the presentation and select a speaker. If the presentation is to

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

be on a substantive intelligence question.
the Director of Training will coordinate the
response and subsequent action with the Deputy
Director who has primary interest in the subject
matter or supervisory responsibility over the
speaker requested or selected.

ANNEX D

25X1A

DD/I

DD/P

DD/S

DD/S&T

OTR

O/P

DCS

Asst. to DCI

Joseph C. Goodwin**

25X1A

_____ after attending the first committee meeting, concluded that the committee work could proceed without further direct input on the part of the CS "since briefings of this type are, with rarest exceptions, handled exclusively by the overt components of the Agency . . ." The CS has been provided copies of subsequent drafts and memoranda so that comment can be made on any point of CS interest.

**Mr. Goodwin has been kept informed of committee developments and provided copies of all drafts and memoranda, and his views have been sought at each step. However, he has not attended any of the meetings.

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Chief, DDI/SRS

EXTENSION

4088

NO.

DATE

8 April 1969

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Attached is a new draft "Report on the Agency's Handling of Briefing Requests from Academic Groups and Recommendations for Policies and Procedures" which takes into account comments and suggestions made during our meeting of 25 March.

You will note that I have taken the approach of incorporating the handling of requests from academic groups in a special subparagraph of a revised [redacted] I used as my starting point for a revised [redacted] the draft tabled by [redacted] during our 25 March meeting.

I have not included annexes A & B in this dissemination--they were part of the earlier draft and I saw no need to reproduce them again.

May we please meet to consider this draft report and draft [redacted] at 2 p.m. on Monday, 14 April, in the DD/I conference room. It will be my intent to make this our final meeting and to conclude with a coordinated text.

*Changed to 14 April 69
29 April 69
2-4*

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

D-R-A-F-T

7 April 1969 .

MEMORANDUM FOR: Deputy Director for Intelligence

SUBJECT : Report on the Agency's Handling of Briefing
Requests from Academic Groups and Recommenda-
tions for Policies and Procedures

1. Requests from academic institutions and groups for Agency briefings are not handled in a consistent manner, and there is no central file to which one may turn with confidence for a complete record of what groups were briefed, when, by whom, and on what. In the absence of a clear statement of Agency policy concerning briefings for academic groups, each request tends to be treated on an ad hoc basis. Historically, the Agency has not engaged extensively in briefing non-governmental groups on its mission. Exceptions to the general practice appear to have been the result of personal contacts in which the arrangements for the affair have been handled directly by the officer concerned, or appear to have been experimental to test the advantages of such briefing.

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

2. Non-governmental audiences that have received briefings on the Agency include student, faculty, business, service club, and professional groups. Most such briefings, excepting the highly successful Brookings sessions for business leaders, have been given away from Headquarters. The 100 Universities Program, in abeyance since 1967, and occasional individual appearances by officers in response to specific invitations from service or university groups account for most such briefings. In recent months there has been an increase in the number of presentations given at Headquarters. (See Appendix A for a listing, probably partial, of briefings given since January 1967, compiled from Executive Director-Comptroller, OTR, DD/I, Office of Security, and Office of Personnel sources.)

3. The experience thus far indicates that well-conducted and frank discussions of the Agency, its general mission and its research, analysis, and estimative functions by appropriate Agency officers contribute significantly to improved Agency-academic relations and open new perspectives to university students contemplating their future careers. The evidence of positive gain from briefing university groups is sufficiently clear to justify more extensive and planned experimentation and a policy of receptivity to

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

requests for such briefings and the development of a regular procedure for handling the requests.

25X1A 4. The regulation of closest proximity to the problem is [REDACTED] of 6 June 1966. (Appendix B). It provides that requests for Agency speakers to non-government groups be forwarded to the Assistant to the Director for review and recommendation and thence to the Executive Director-Comptroller for decision. If the request is approved, the Assistant to the Director chooses a speech from his library of prepared texts and the Director of Training selects the speaker and makes whatever physical arrangements are necessary.

25X1A 5. Procedures in [REDACTED] do not provide for the special treatment of university groups that is required by the present academic attitude toward the U.S. government in general and the CIA in particular. The regulation contains no statement of Agency policy with respect to briefing requests from university groups, and it assigns to the Director of Training responsibility for providing speakers. The regulation also commits the speaker to a text previously prepared and coordinated by others; this

-3-

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

requirement tends to result in an unnatural, even sterile, presentation. The regulation also engages the time and attention of at least three top-ranking officials in a matter which might be handled more routinely under an established policy and procedure.

25X1A

6. In the fall of 1968, the Director of Training proposed changes in [REDACTED] designed to provide a more concise statement of procedures and to place more emphasis on providing guest speakers for other members of the Intelligence Community and less on satisfying requests from non-Government groups. Coordination of the proposed changes was not completed. Since then interest has increased in the possible benefits of briefing academic groups. A serious difficulty in developing a policy and procedures to deal with the matter of providing Agency speakers stems from the numerous kinds of situations, audiences, and subject matter to be considered.

7. RECOMMENDATIONS:

25X1A

(a) That [REDACTED] be revised to include special provision for the handling of requests from academic groups for briefings on the Agency and its mission.

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

(b) That the Deputy Director for Intelligence be the point of referral and the action officer for such requests from academic groups.

(c) That certain changes be made in procedures for handling requests for briefings on the Agency from Government agencies outside the Intelligence Community.

(d) That requests for briefings by Agency officers on substantive intelligence questions be treated separately from other requests, and that such requests be handled by the Deputy Director for Intelligence if they originated inside the Government.

8. These, and other changes, are incorporated in a proposed draft of a new regulation attached as Annex C.

9. The problem considered in this memorandum was considered by a committee composed of representatives of the DD/I, DD/P, DD/S, DD/S&T, the Office of Training, the Office of Personnel, the Domestic Contact Service, and the Special Assistant to the Director (Annex D). The proposed new draft of [REDACTED] has been coordinated with that committee.

25X1A

UNIVERSITY GROUPS RECEIVING AGENCY BRIEFINGS SINCE JANUARY 1968

Colgate University - January 1968 - 16 in group - briefed at Headquarters auditorium - request through OTR.

Moravian College - January 1968 - 19 in group - briefed at Headquarters auditorium - request through Assistant to the Director.

Princeton - 9 May 1968 - Whig-Clariosophic Society - 14 members - briefed by DDI in DDI Conference Room - request came from DCI to DDI.

Cornell - 5 August 1968 - Summer Intern Group - 40 in group - briefed at Longworth Building in DC by [REDACTED] - request through co-op student contact of [REDACTED]

25X1A

25X1A

Williams College - only came once - this was in 1968 - 20-25 in group - briefed in Mr. Helms' conference room - request through DCI.

Univ. of Dubuque - 15 January 1969 - group of 7 theologians - Godfrey took them to lunch - request through [REDACTED]

25X1A

Assn. of College Newspaper Editors - 14 February 1969 - 27 in group - briefed at Headquarters by Ex. Director and 4 Deputy Directors - request through Executive Director-Comptroller.

ANNUAL REQUESTS

Law Schools - usually in August - 35-75 in group - under the auspices of the Bar Association. For last three years have been briefed by Larry Huston at Lawyers' Club in DC. Request through General Counsel.

International Fellows (Columbia University) - 3 November 1967 - 50 in group - did not come in 1968. Briefed by Larry Huston in 67. Request through Colonel White.

Maxwell School of Citizenship (Syracuse) - Washington seminar group - about 30 in group. June 1967 briefed at Fairfax Hotel. January 1968 briefed at Headquarters auditorium. Request through OTR.

White House Fellows - have been briefed twice (8 Jan 68 and 9 Dec 68). Dinner in the Director's conference room - Request through DCI.

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9
CONFIDENTIAL

25X1A

TRAINING

9. REQUESTS FOR CIA OFFICIALS AS GUEST SPEAKERS. CIA is often requested to supply guest speakers for public functions of non-Government organizations and groups, such as business and professional organizations, civic organizations, and universities, as well as to regularly provide guest speakers for schools and colleges operated by the Department of Defense and for other Government training activities. In order to designate a central point of administrative control for the various types of requests for speakers, the following procedures shall be followed:

a. REQUESTS FROM NON-GOVERNMENT GROUPS. Requests for CIA officials to speak before non-Government groups shall be forwarded promptly to the Assistant to the Director who will review them and recommend action to the Executive Director-Comptroller.

(1) If the request is approved by the Executive Director-Comptroller, the Assistant to the Director will choose the text of the presentation and will refer the request to the Director of Training to select a speaker and arrange for his appearance. Several prepared texts which have previously been coordinated with the Director of Training, the Director of Security, and the Assistant to the Director will be available for use. The text chosen by the Assistant to the Director in each instance will require no further coordination or approval unless there is to be a significant departure from its contents.

(2) If the request is not approved by the Executive Director-Comptroller, the Assistant to the Director will inform the requester and the Director of Training.

b. REQUESTS FROM GOVERNMENT AGENCIES OUTSIDE THE INTELLIGENCE COMMUNITY. Requests for guest speakers which come from Government sources outside the Intelligence Community shall be forwarded to the Director of Training who will review them and recommend action to the Executive Director-Comptroller. A copy of the recommendation will be forwarded to the Assistant to the Director. If the request is approved by the Executive Director-Comptroller, the Director of Training will take the necessary action; if not approved, he will advise the requester.

c. REQUESTS FROM GOVERNMENT AGENCIES WITHIN THE INTELLIGENCE COMMUNITY. Requests for guest speakers which come from members of the Intelligence Community shall be forwarded to the Director of Training who will take appropriate action and inform the Assistant to the Director of the action taken. No approval is needed with respect to such a request unless it presents a question of policy or the Director of Training recommends to the Executive Director-Comptroller that the request be denied.

This paragraph does not affect the requirements of [REDACTED] concerning the outside activities of Agency employees.

Revised: 16 June 1966 (297)

CONFIDENTIAL

GROUP 1
Excluded from automatic
downgrading and
declassification

16

25X1A

[REDACTED]
DRAFT

25X1A 9. REQUESTS FOR AGENCY OFFICIALS TO LECTURE ON THE AGENCY AND ITS MISSION. The Agency provides guest speakers for presentations at facilities operated by members of the Intelligence Community and at facilities of agencies outside the Community. It also provides speakers for presentations to non-Government groups such as business, professional, and civic organizations and universities. This paragraph outlines procedures for fulfilling requests for presentations on such general questions as the role of intelligence and the mission of the Agency. It does not affect requirements of [REDACTED] or [REDACTED] concerning outside activities of Agency employees.

- 25X1A
- 25X1A
- a. REQUESTS FROM GOVERNMENT AGENCIES WITHIN THE INTELLIGENCE COMMUNITY. Requests from the Intelligence Community are sent to the Director of Training for action, which includes notifying the Assistant to the Director of the action taken.
- b. REQUESTS FROM GOVERNMENT AGENCIES OUTSIDE THE INTELLIGENCE COMMUNITY. Requests from Government agencies outside the Intelligence Community are sent to the Director of Training who recommends action to the Executive Director-Comptroller. The Director of Training also sends a copy

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

of the recommendation to the Assistant to the Director. If the request is approved by the Executive Director-Comptroller, the Director of Training completes the necessary action; if the request is disapproved, the Director of Training informs the requester of the disapproval. Requests from Government agencies often ask for a speaker by name, or are addressed directly to an individual officer. In selecting speakers, the Director of Training will take into account any preferences expressed in the request.

c. REQUESTS FROM NON-GOVERNMENT GROUPS

(1) Requests from Universities or Academic Groups are sent to the Deputy Director for Intelligence.

(a) If the group can attend a briefing at Headquarters or at a location in the Washington area selected or approved by the Agency, and if no compelling reason for refusal can be ascertained, the request will be approved. The Deputy Director for Intelligence will select a speaker and, with the support of the Offices of Logistics, Security and Training, make the necessary physical arrangements for the briefing.

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

- (b) If the briefing cannot be conducted at Headquarters or in other approved premises, the request will in most cases be refused. If in the judgment of the Deputy Director for Intelligence a request merits consideration for an exception to this rule, he will, in coordination with other interested components of the Agency, present a recommendation for exception to the Executive Director-Comptroller.
 - (c) The Deputy Director for Intelligence will provide copies of significant correspondence on all requests for briefings of academic groups to the Executive Director-Comptroller, the Assistant to the Director, the Director of Training, and the Director of Security for their information.
- (2) Requests from Other Non-Government Groups are sent to the Assistant to the Director who recommends action to the Executive Director-Comptroller.
- (a) If the request is approved the Assistant to the Director, in coordination with the Deputy Director for Intelligence and the Director of Training, makes arrangements for the presentation and selects a speaker.

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

- (b) If the request is disapproved by the Executive Director-Comptroller, the Assistant to the Director informs the requester, the Deputy Director for Intelligence, and the Director of Training.

10. REQUESTS FOR AGENCY OFFICIALS TO LECTURE ON SUBSTANTIVE INTELLIGENCE QUESTIONS.

- (a) Requests from Government agencies for briefing on substantive intelligence questions are sent to the Deputy Director for Intelligence. If, in his view, an affirmative response is appropriate, he will after coordination with the appropriate Deputy Director and the Director of the Office of Training, answer the request, select the speaker and approve the subject matter to be discussed. In case of any question of propriety or security, he will consult with the Executive Director-Comptroller and the Director of Security.
- (b) Requests from non-Government groups for briefings on substantive intelligence questions will be sent to the Assistant to the Director, who, after

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

consultation with the Deputy Director for Intelligence and the Director of Security, will recommend to the Executive Director-Comptroller. If the decision is affirmative, the Deputy Director for Intelligence will select the speaker and approve the subject matter to be discussed. He will keep the Executive Director-Comptroller, Assistant to the Director, and Director of Security informed. If the decision is negative, the Assistant to the Director will so respond to the requester.

ANNEX D

25X1A

DD/I

DD/P

DD/S

DD/S&T

OTR

O/P

DCS

Asst. to DCI

Joseph C. Goodwin**

25X1A

[REDACTED] after attending the first committee meeting, concluded that the committee work could proceed without further direct input on the part of the CS "since briefings of this type are, with rarest exceptions, handled exclusively by the overt components of the Agency . . ." The CS has been provided copies of subsequent drafts and memoranda so that comment can be made on any point of CS interest.

**Mr. Goodwin has been kept informed of committee developments and provided copies of all drafts and memoranda, and his views have been sought at each step. However, he has not attended any of the meetings.

12 FEB 1969

MEMORANDUM FOR: Deputy Director for Intelligence

SUBJECT : Handling of Briefing Requests from
Academic Groups

1. There are indications that current Agency procedures for handling briefing requests from academic groups are diverse and inconsistent. This situation is perhaps abetted by the absence of an explicit Agency policy expressed in Headquarters Regulations for the handling of this increasingly sensitive and important category of Agency contacts.

2. It is clear that well-conducted and frank discussions of the Agency and its general mission, and of the research, analysis, and estimative functions by high-ranking Agency officials contributes significantly to better understanding of the Agency and of intelligence, and opens new perspectives to university students contemplating their future careers. In the interest of general academic relations and to aid in attracting young men and women to careers in intelligence, procedures for Agency presentations to academic groups should be reviewed and refined.

SECRET

23 NOV 86 01 03

3. The activities which can be discussed with university groups are primarily matters related to the responsibilities of the Directorate of Intelligence. For this reason I ask that you review the problem of the Agency's handling of briefing requests from academic groups and, after consulting with other interested components, recommend the actions necessary to establish clear and effective Agency policy and procedures.

/s/

L. K. WHITE
Executive Director-Comptroller

25X1A

ODDI [REDACTED]:fk

Distribution:

Orig and one - Addressee

1 - LKWhite

1 - ER

1 - O/DDI File

1 - Assistant to the Director

1 - DD/S

1 - DD/P

1 - DD/S&T

1 - Director of Training

1 - Director of Personnel

1 - Director, DCS

1 - Coordinator for Academic Relations

SECRET

25X1A

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED		CONFIDENTIAL	
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Coordinator for Academic Relations		
2			
3			
4			
5			
6			
XX	ACTION	DIRECT REPLY	PREPARE REPLY
	APPROVAL	DISPATCH	RECOMMENDATION
	COMMENT	FILE	RETURN
	CONCURRENCE	INFORMATION	SIGNATURE
Remarks: I would like you to review the Agency's handling of briefing requests from academic groups and, after consulting with other interested components, recommend the actions necessary to establish clear and effective Agency policies and procedures. Copies have been sent to: Goodwin, DDS, DDP, DDS&T, D/Personnel, D/Training, and D/DCS. 25X1A <div style="background-color: black; width: 100px; height: 30px; margin: 5px 0;"></div>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
DDI			7E44 13 Feb
UNCLASSIFIED		CONFIDENTIAL	SECRET

FORM NO. 1-67

237

Use previous editions

GPO : 1968 O - 297-542

(40)

~~CONFIDENTIAL~~

Regulation File

11 December 1968

MEMORANDUM FOR: Ed Proctor,
Assistant Deputy Director for Intelligence

SUBJECT : Handling of University Groups Requesting
CIA Briefing

25X1A

1. There is some background to the adverse fallout experienced during a recent OER recruiting session at the Fletcher School (Tufts). Student groups from Fletcher were briefed at Headquarters for several years as a result of personal arrangements by Lyman Kirkpatrick. The last visit, in 1967, was shortly after the Ramparts NSA expose. Consequently, according to OTR sources, "someone in the Director's office or the Executive Director's office decided that the group should not be briefed on Agency premises." They ended up at Ft. Myer. Understandably, the Fletcher people felt "put off." They did not request a briefing in 1968.

2. Briefings for visiting university groups are handled in a remarkably diverse manner, considering the existence of a governing regulation and the fact that relatively few groups are briefed. In 1968, for example, OTR records indicate that only four student groups were briefed at Headquarters. These included two legitimate university groups (from Syracuse and Colgate), one group from something called Monrovia College, and a Maryland high school group. In addition, the DD/I met with a Princeton group--I made the arrangements after the Princeton request was OKed by the DCI and DD/I. What remarkable logic led to affirmative gestures to this varied collection?

3. I am certain that other university groups were briefed at Headquarters during 1968 under a variety of auspices. In addition to group briefings at Headquarters,

~~CONFIDENTIAL~~

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

from time to time the Agency provides speakers for interested groups, some of which are university groups. I have no count of the number of such cases, but they are more numerous than briefings conducted at Headquarters.

25X1A

4. The governing regulation ([REDACTED] copy attached) provides that requests for Agency speakers to non-government groups be forwarded to the Assistant to the Director (Jake Goodwin) for review and recommendation and thence to the Executive Director-Comptroller for decision. If the request is approved, the Assistant to the Director chooses a speech from his library of canned presentations and the Director of Training selects the speaker and makes whatever physical arrangements are necessary. Obviously, this procedure is often short circuited.

5. I find three weaknesses in the procedure insofar as treatment of university groups is concerned.

a. There is no policy with respect to requests from university groups; consequently, each case is an ad hoc affair. Decisions are made, apparently, on the basis of the climate of the moment and there is no common point where all cases come together to be handled in a rationalized manner and with a sense of program continuity.

b. The involvement of three top-ranking officials in such matters is an extravagant use of time. Handling of requests for briefing (and briefing) of university groups, under an established policy, ought not to engage the personal attention of the Executive Director-Comptroller. The Assistant to the Director's primary concern is public media, not student groups. And why the Director of Training should be deemed to have any special competence to pick Agency speakers for visiting university groups eludes me, particularly since such briefings would consist largely of presentations concerning DD/I activities.

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

~~CONFIDENTIAL~~

gui c. The regulation requires that presentations be drawn from "several prepared texts" which have been previously coordinated. In my experience the pre-fabricated speeches are excessively dull and usually counter-productive. Moreover, they do not provide guidance for the kinds of subject matter and questions on the minds of university groups. If the Agency responds favorably to requests for university groups for Agency presentations, it should provide stimulating, knowledgeable, and responsible speakers and permit them flexibility and opportunity for informative exchange.

6. I believe that it has been amply demonstrated that well-conducted and frank discussion of the Agency and its general mission and of the research, analysis, and estimative functions by high-ranking Agency officials contributes significantly to better understanding of the Agency and of intelligence and opens new perspectives to university students contemplating their future careers. In the interest of general public relations and to aid in attracting young men and women to careers in intelligence, procedures for Agency presentations should be refined and regularized.

7. RECOMMENDATIONS:

a. A policy concerning Agency presentations to university groups visiting Washington should be established. The policy should be based upon positive receptivity to requests for Agency presentations from university groups, especially those with special interests in international studies or the social sciences.

25X1A b. [REDACTED] should be altered to separate out, in a special paragraph or regulation, treatment of requests and briefings of university groups (student or mixed student-faculty).

c. Handling requests from such groups and the actual presentations should be routinized, but not permitted to become a matter of simple routine.

d. Responding to requests and arranging presentations should be part of the function of the DD/I's Coordinator for Academic Relations or some other appropriate officer within the DD/I because the activities which can be discussed with university groups are primarily DD/I matters. Presentations in all possible cases should be made at Headquarters, either in the Auditorium or an appropriate conference room for smaller groups.

e. Special care must be taken to match speaker and presentation to the interests and nature of the group. As a matter of general practice, principal speakers should be of the highest rank, consistent with demands on their time and the nature of the group. As counterpoint, younger officers (CTs for example) ought to be used for supplemental or special presentations.

25X1A


Chief, DD/I Special Research Staff

Attachment a/s

Distribution:

0 & 1 - Addressee w/att.(1)
2 - SRS

2-3
18

Pending

CONCURRENCE SHEET

TO : Deputy Director for Support
ATTENTION: Regulations Control Branch, Support Services Staff
Room 506, Magazine Building

25X1A

SUBJECT : DRAFT Aof Proposed Revision of [REDACTED] Requests for
Agency Officials as Guest Speakers

This issuance has been reviewed and our position is as follows:

☐ CONCUR

☒ NONCONCUR: Reasons are stated below.

25X1A

See Proposed [REDACTED]

We feel the regulation needs a concise and clear statement of the kinds of requests from non-government groups to be covered by the regulation and the procedures which should apply to requests for substantive presentations, which are not included in either the existing or proposed regulation. The regulation should spell out the different kinds of public (non-government presentations) and establish realistic procedures for each.

25X1A

[REDACTED]
Deputy Chief, Administrative Staff

O/DDI

OFFICE

25 Nov 68

DATE

FORM 2306 USE PREVIOUS
4-68 EDITIONS

(Job No. 5219-A-LRM
Due: within 10 workdays)

~~CONFIDENTIAL~~

10 OCT 1968

IN REPLY REFER TO:
Job 5219

RGD	
IGW	✓
GSR	ER
CTM	
ATM	
PRR	
VCL	

MEMORANDUM FOR: Executive Director-Comptroller
Deputy Director for Science and Technology
Deputy Director for Plans
Deputy Director for Intelligence
Inspector General
General Counsel

SUBJECT : Proposed Revision of [REDACTED] Requests for
Agency Officials as Guest Speakers

1. We forward for your concurrence or comments the attached revision, which was proposed by the Director of Training to achieve a more concise statement of procedure and, by reordering paragraphs a and c, to place more emphasis on providing guest speakers for other members of the Intelligence Community and less on satisfying requests from nongovernment groups. Additions and deletions are shown by underscoring and crosshatching.

2. Questions you may have should be referred to [REDACTED] Office of Training, extension 3185. Your concurrence or comments are requested within 20 work-days. A concurrence sheet is attached for your convenience.

*Nonconcurd 25 Nov.
See attached
w*

[REDACTED]
Chief, Support Services Staff

Attachments:

1. Proposed Revision of [REDACTED]
2. Concurrence Sheet

cc: D/S
Assistant to the DCI
D/T
SSA-DDS

~~CONFIDENTIAL~~

GROUP 1
Excluded from automatic
downgrading and
declassification

C-O-N-F-I-D-E-N-T-I-A-L

25X1A

TRAINING

DRAFT A

9. REQUESTS FOR ~~CIA~~ AGENCY OFFICIALS AS GUEST SPEAKERS. ~~CIA is~~
~~often requested to supply~~ The Agency provides guest speakers for
~~public functions of non-Government organizations and groups,~~ presen-
tations at facilities operated by members of the Intelligence Community
and at facilities of agencies outside the Community. It also provides
speakers for presentations to non-Government groups such as business,
~~and professional organizations,~~ and civic organizations, and univer-
~~sities,~~ as well as to regularly provide guest speakers for schools
~~and colleges operated by the Department of Defense and for other~~
~~Government training activities.~~ In order to designate a central point
~~of administrative control for the various types of requests for~~
~~speakers, the following~~ This paragraph outlines procedures shall be
~~followed~~ for fulfilling requests for Agency speakers. It does not
affect requirements of concerning outside activities
of Agency employees.

25X1A

Formerly
subparagraph
c.

a. REQUESTS FROM GOVERNMENT AGENCIES WITHIN THE INTELLIGENCE
 COMMUNITY. Requests ~~for guest speakers which come from members~~
~~of the Intelligence Community shall be forwarded~~ are sent to the
 Director of Training ~~who will take appropriate for action, and~~
~~inform~~ which includes notifying the Assistant to the Director of
 the action taken. ~~No approval is needed with respect to such a~~
~~request unless it presents a question of policy of the Director of~~
~~Training recommends to the Executive Director/Controller that the~~
~~request be denied.~~

(Job 5219-A-LRM)

C-O-N-F-I-D-E-N-T-I-A-L

C-O-N-F-I-D-E-N-T-I-A-L

25X1A

TRAINING

b. REQUESTS FROM GOVERNMENT AGENCIES OUTSIDE THE INTELLIGENCE COMMUNITY. Requests ~~for these speakers which come from Government sources~~ from Government agencies outside the Intelligence Community shall be forwarded are sent to the Director of Training who ~~will review them and~~ recommends action to the Executive Director-Comptroller. The Director of Training also sends a copy of the recommendation will be forwarded to the Assistant to the Director. If the request is approved by the Executive Director-Comptroller, the Director of Training ~~will take~~ completes the necessary action; if ~~not approved,~~ the request is disapproved, the Director of Training will advise informs the requester/ of the disapproval.

Formerly
subparagraph
a.

c. REQUESTS FROM NON-GOVERNMENT GROUPS. Requests ~~for CIA officials to speak before~~ from non-Government groups shall be forwarded promptly are sent to the Assistant to the Director who ~~will review them and~~ recommends action to the Executive Director-Comptroller.

(1) If the request is approved by the Executive Director-Comptroller, the Assistant to the Director ~~will choose~~ selects a text of the for presentation and will refer the request to the Director of Training to select a speaker and arrange for his appearance, which has been coordinated with the Director of Training and the Director of Security. The request is then sent to the Director of Training who arranges for a speaker. Several prepared texts which have previously been coordinated with the Director of Training, the Director of

C-O-N-F-I-D-E-N-T-I-A-L

C-O-N-F-I-D-E-N-T-I-A-L

25X1A

TRAINING

~~Security~~ and the Assistant to the Director will be available for use. The text chosen by the Assistant to the Director in each instance will require no No further coordination of approvals are required unless there is to be a significant departure from ~~its contents~~ the original text is necessary to fulfill the request.

- (2) If the request is ~~not approved~~ disapproved by the Executive Director-Comptroller, the Assistant to the Director ~~will~~ informs the requester and the Director of Training.

This paragraph does not affect the requirements of [REDACTED] of [REDACTED] concerning the outside activities of Agency employees.

25X1A

25X1A

DISTRIBUTION: AB

C-O-N-F-I-D-E-N-T-I-A-L

25X1A

CONFIDENTIAL

TRAINING

9. REQUESTS FOR CIA OFFICIALS AS GUEST SPEAKERS. CIA is often requested to supply guest speakers for public functions of non-Government organizations and groups, such as business and professional organizations, civic organizations, and universities, as well as to regularly provide guest speakers for schools and colleges operated by the Department of Defense and for other Government training activities. In order to designate a central point of administrative control for the various types of requests for speakers, the following procedures shall be followed:

a. REQUESTS FROM NON-GOVERNMENT GROUPS. Requests for CIA officials to speak before non-Government groups shall be forwarded promptly to the Assistant to the Director who will review them and recommend action to the Executive Director-Comptroller.

(1) If the request is approved by the Executive Director-Comptroller, the Assistant to the Director will choose the text of the presentation and will refer the request to the Director of Training to select a speaker and arrange for his appearance. Several prepared texts which have previously been coordinated with the Director of Training, the Director of Security, and the Assistant to the Director will be available for use. The text chosen by the Assistant to the Director in each instance will require no further coordination or approval unless there is to be a significant departure from its contents.

(2) If the request is not approved by the Executive Director-Comptroller, the Assistant to the Director will inform the requester and the Director of Training.

b. REQUESTS FROM GOVERNMENT AGENCIES OUTSIDE THE INTELLIGENCE COMMUNITY. Requests for guest speakers which come from Government sources outside the Intelligence Community shall be forwarded to the Director of Training who will review them and recommend action to the Executive Director-Comptroller. A copy of the recommendation will be forwarded to the Assistant to the Director. If the request is approved by the Executive Director-Comptroller, the Director of Training will take the necessary action; if not approved, he will advise the requester.

c. REQUESTS FROM GOVERNMENT AGENCIES WITHIN THE INTELLIGENCE COMMUNITY. Requests for guest speakers which come from members of the Intelligence Community shall be forwarded to the Director of Training who will take appropriate action and inform the Assistant to the Director of the action taken. No approval is needed with respect to such a request unless it presents a question of policy or the Director of Training recommends to the Executive Director-Comptroller that the request be denied.

This paragraph does not affect the requirements of [REDACTED] concerning the outside activities of Agency employees.

25X1A

Revised: 16 June 1966 (297)

CONFIDENTIAL

GROUP 1
Excluded from automatic
downgrading and
declassification

16

POLICY GUIDE GOVERNING UNOFFICIAL
PUBLIC APPEARANCES AND OPEN PUBLICATION
BY CIA EMPLOYEES

1. GENERAL

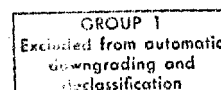
- a. This policy guide is intended to assist employees in connection with requests to speak publicly and to write for open publication in furtherance of private, nongovernmental interests, and also to assist supervisors and reviewing and approving authorities in reaching decisions on such requests.
- b. Within essential limitations imposed by security and propriety, there is ample latitude to permit employees to engage in private, nongovernmental activities, to appear in public, and to write for publication. Employees are encouraged to hold memberships in and attend meetings of academic, scientific, and professional associations, to participate actively in discussions, and to present and publish papers in their professional and academic fields of specialization.
- c. Given the wide range of Agency activities and the diversity of cover situations among employees, as well as the equally diverse areas of professional and private interests of our employees, it is virtually impossible to present a simple, all-encompassing rule to govern participation in these pursuits. It is possible, however, to set down certain basic principles and criteria against which each case may be evaluated with respect to the employee, the subject matter, and the procedural details. These principles and criteria apply equally to all persons with whom CIA has an employer-employee relationship, to staff employees and staff agents, assignees from other agencies, contract employees, and career agents.
- d. Agency employees are reminded that the Agency has proprietary rights over information and opinions derived and developed by an employee by virtue of his Agency employment.

2. POLICY

It is CIA policy to:

- a. Allow public speaking and writing when security and propriety permit,

Attachment



C-O-N-F-I-D-E-N-T-I-A-L

- b. Permit activities by employees such as public speaking and writing for open publication if there is reasonable assurance:
 - (1) that the cover of the individual will not be impaired;
 - (2) that classified information, methods, or sources will not be disclosed to unauthorized individuals or groups; and
 - (3) that publicity reflecting adversely upon the Agency will not result.
- c. Permit the identification of an employee with CIA in the making of a public speech or in writing for open publication when such identification is desired, is in the interests of the Agency, and is not in conflict with security considerations.

3. THE AGENCY EMPLOYEE

- a. The overt employee with no history of cover and no foreseeable likelihood of cover in the future is free to speak or write, provided the speech or article is prepared on his own time and does not interfere with his normal duties and if the other provisions of this guide are satisfied. Within this context the employee is free to identify himself as an Agency employee and should do so where there is any possibility of the Agency being criticized for his not having done so. If the medium in which he appears does not normally identify the place of employment of its authors or participants, the normal procedure of the medium should be followed.
- b. An employee who is under formal backstopped or [REDACTED] cover may not write for open publication or speak before any group or public gathering if such action is inconsistent with or contrary to the policies of his cover organization or arrangement. Approval of his cover supervisor must be obtained, and he may not identify with CIA or discuss information developed in his CIA role.
- c. An employee who is not currently under cover but who has been under cover in the past, or is likely to go under cover in the future, or whose association with the Agency should be protected for any reason may not speak or write publicly when such activity could compromise past or future cover operations or associations or otherwise inhibit or reduce the value of the individual's past or future service with the Agency.

25X1C

4. SUBJECT MATTER

a. Content

- (1) Speeches or publications on intelligence or intelligence programs, functions, or operations of this or any other intelligence agency are prohibited.

C-O-N-F-I-D-E-N-T-I-A-L

C-O-N-F-I-D-E-N-T-I-A-L

- (2) Speeches or publications dealing with sensitive foreign policy issues (including military) must be avoided, especially in instances where the subject matter might be construed as a CIA position or opinion. Utterances dealing with foreign governments or with controversial subjects which might embarrass the U.S. Government must also be avoided.
- (3) Speeches or publications on matters clearly unrelated to Agency activities--music, science fiction, horticulture, ceramics, for example--will also be guided by the general principles of this paper.

b. Security

The material must be unclassified and drawn from unclassified sources available to other researchers not affiliated with CIA and must not in any way disclose sources or methods unique to intelligence.

c. Propriety

The subject matter of speeches or publications and the media used for utterance must be appropriate, in good taste, and not likely to reflect adversely on the Agency or to bring public or Congressional criticism on the Agency.

5. RESPONSIBILITIES

- a. The primary responsibility for adhering to the policy and principles set forth lies with the employee who should know best his cover status, the source and possible impact of his material, and the propriety of its utterance.
- b. Following the supervisory chain of command, the Head of Independent Office or Operating Official responsible for the employee shall share the responsibility for compliance with the policy and principles set forth in this guide, will provide advice and guidance to the employee, and will recommend, as appropriate, approval or disapproval of the activity for which the employee has requested approval.
(1) ADDI desired he wants to see after official receives, before sending
- c. The Director of Security will next review the request and make his recommendations.
- d. The Assistant to the Director is the final approving authority in routine cases where no disagreement exists.
- e. If there is a conflict or lack of agreement between the Head of Independent Office or Operating Official concerned, the Director of Security, and/or the Assistant to the Director, the case will be referred to a panel, chaired by the Deputy Director or Assistant

1 Aug 67

→ Announced at the Executive Council mtg this date.

3

GROUP 1
Excluded from automatic
downgrading and
declassification

Deputy Director of the requester's component. Members shall be the Director or Deputy Director of Security, the Assistant to the Director, and a designee of each Deputy Director who has a legitimate interest in the decision. Panel recommendations will be forwarded to the Executive Director-Comptroller for action. The Executive Director-Comptroller will appoint a panel chairman ad hoc for requesters who are not responsible to a Deputy Director.

6. EXCEPTIONS

Requests for exceptions to these statements of policy will be considered only in the most unusual case and must be supported by appropriate documentation.

7. PROCEDURES

- a. Requests to engage in the stated private, nongovernmental activities will be prepared in memorandum form (replacing Form 879, Outside Activity Approval Request, for this purpose). The memorandum will set forth the pertinent data (identification of the meeting and the nature of the employee's participation, or the publisher or medium as applicable) together with explanation and description which will brief approving officers on the background and context of the activity.
- b. Requests will be forwarded with copies of the speech, paper, or manuscript concerned (if ready, otherwise to follow when ready) to the Head of Independent Office or Operating Official concerned, who will endorse the request appropriately and forward the request and material to the Director of Security.
- c. Under these procedures, the employee and the Head of Independent Office or Operating Official concerned will provide a fuller account in writing of the nature and circumstances of the activity for which approval is sought and, thus, give the Director of Security and the Assistant to the Director more particulars and counsel. These procedures will permit, when required, preliminary approval to engage in an activity--prior to the preparation and submission of a pertinent manuscript. Of necessity, final approval will be contingent upon further concurrences and the review of the manuscript.

DATE: 14 October

TO: Mr. Proctor

ADMIN

FROM: Karl

SUBJECT: Revision of [REDACTED] on Requests
for Agency Officials as Guest
Speakers

REMARKS:

This is OTR's baby. They have tightened up the language and re-ordered the paragraphs of the existing HR to give the appearance of placing more emphasis on providing guest speakers for other members of the Intelligence Community.

There is no change in substance from the earlier HR. I have no problems, except mild horror at the stipulation that Jake Goodwin selects the texts for presentations outside the Agency. I assume this is part of Jake's franchise, and that he would be influenced by our recommendations.

Is this acceptable to you?

*I wonder whether we
should have [REDACTED]
consulted on universality
of guests?*

ACTION

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

16 November 1968

MEMORANDUM FOR: DDI Administrative Staff

25X1A

ATTENTION

:

25X1A

SUBJECT

: Comment on Proposed Revision of
"Requests for Agency
Officials as Guest Speakers"

1. From the viewpoint of the Directorate of Intelligence this notice is incomplete and, therefore, possibly misleading with respect to the position taken in sub-paragraph 9, C, "Requests from Non-Government Groups."

2. The procedures outlined in both the original regulation and the proposed change should be reworded more precisely to make clear that the procedures do not apply to substantive presentations. In the latter cases, the Director of Training and the Assistant to the Director, with all due respect, do not have the competence or authority to select either texts or speakers.

3. In the most common example of such cases, a request received by an individual in the Directorate of Intelligence must obtain the approval of his Office Director, the DDI, the Director of Security, and the Assistant to the Director. In most such cases, the substantive Office Director selects the speaker. The text is usually approved at the Division or Area Chief level.

25X1A

4. I have the impression that the speaking engagements addressed in [REDACTED] are largely confined to public relations or orientation briefings on the Agency's organization, mission, and function.

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

25X1A

5. If others agree that [REDACTED] is vague, the problem could be corrected easily by spelling out precisely the type of requests the HR is meant to cover. We can't buy the present language if it is meant to apply across the board.

25X1A



SECRET



Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

CONFIDENTIAL

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

18 October 1968

MEMORANDUM FOR: O/DDI Administrative Staff

25X1A ATTENTION : 
25X1A SUBJECT : SRS Comment on Proposed Revision of 
Requests for Agency Officials as Guest Speakers

1. The proposed revision is more straightforward and easier to understand than its predecessor.

2. I have no problems with subparagraphs (a) "Requests from Government Agencies Within the Intelligence Community", and (b) "Requests from Government Agencies Outside the Intelligence Community."

3. Subparagraph (c) "Requests from Non-Government Groups", is tolerable, but I should like to bring up four points in connection with it.

a. The paragraph does not take account of the fact that quite a number of invitations to speak are addressed to specific individual officers.


b. The draft does not seem to take account of participation in the activities of a professional association such as presenting papers, serving as a discussant on a panel or as a panel chairman.

c. I know not what course others might take, but I would refuse an invitation to speak if I were required to deliver a talk selected for presentation from a file of canned speeches.

d. I note also that the Office of Training is made the selection body for speakers. I am not convinced that the Office of Training has any special competence to select appropriate or effective speakers.

4. These are general observations. I have no specific wording changes to suggest.

25X1A


Chief, DD/I Special Research Staff

Distribution:

0 & 1 - Addressee ✓
2 - SRS

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

CONFIDENTIAL



25X1A

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

DDI-3074-67
19 September 1967

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Plans
Deputy Director for Science and Technology
Deputy Director for Support
Deputy to the DCI for National Intelligence
Programs Evaluation
Director of National Estimates
General Counsel
Inspector General
Legislative Counsel

SUBJECT : Requests for CIA Officials as Guest Speakers

25X1A
1. I should like to request that Deputy Directors and Heads of Independent Offices take appropriate steps in their respective components to ensure strict compliance with the procedures outlined in Headquarters Regulation [REDACTED]. Compliance has recently been lax and the situation needs to be brought under better control.

2. CIA unquestionably has a number of able speakers who are knowledgeable of a wide variety of subjects, and it is understandable that these individuals and the Agency receive many requests to address various groups. When such a request is received directly by an individual or component, the Office Head should in the first instance take a position on the propriety of acceptance. Generally, the following criteria should apply:

a. There should be some net gain to the Agency or at least a good reason why CIA should provide the speaker.

b. The meeting should be private, not public. There should be no publicity in connection with the appearance and no attribution even though speaking on an unclassified topic.

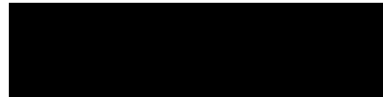
CONFIDENTIAL

CONFIDENTIAL

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

3. It goes without saying that such appearances must be consistent with good security practices. The policy considerations, however, are of equal importance. Obviously, a speaker who makes a good impression enhances the Agency's public posture. This must be weighed against the possibility that the Agency will be criticized for allegedly attempting to influence public opinion or for otherwise engaging in activities not germane to its functions.

25X1A



L. K. White
Executive Director-Comptroller

Attachment



25X1A

cc: Assistant to the Director (Goodwin)
Director of Security
Director of Training

CONFIDENTIAL

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

CONFIDENTIAL

25X1A

TRAINING

9. REQUESTS FOR CIA OFFICIALS AS GUEST SPEAKERS. CIA is often requested to supply guest speakers for public functions of non-Government organizations and groups, such as business and professional organizations, civic organizations, and universities, as well as to regularly provide guest speakers for schools and colleges operated by the Department of Defense and for other Government training activities. In order to designate a central point of administrative control for the various types of requests for speakers, the following procedures shall be followed:

- a. REQUESTS FROM NON-GOVERNMENT GROUPS.** Requests for CIA officials to speak before non-Government groups shall be forwarded promptly to the Assistant to the Director who will review them and recommend action to the Executive Director-Comptroller.
- (1) If the request is approved by the Executive Director-Comptroller, the Assistant to the Director will choose the text of the presentation and will refer the request to the Director of Training to select a speaker and arrange for his appearance. Several prepared texts which have previously been coordinated with the Director of Training, the Director of Security, and the Assistant to the Director will be available for use. The text chosen by the Assistant to the Director in each instance will require no further coordination or approval unless there is to be a significant departure from its contents.
- (2) If the request is not approved by the Executive Director-Comptroller, the Assistant to the Director will inform the requester and the Director of Training.
- b. REQUESTS FROM GOVERNMENT AGENCIES OUTSIDE THE INTELLIGENCE COMMUNITY.** Requests for guests speakers which come from Government sources outside the Intelligence Community shall be forwarded to the Director of Training who will review them and recommend action to the Executive Director-Comptroller. A copy of the recommendation will be forwarded to the Assistant to the Director. If the request is approved by the Executive Director-Comptroller, the Director of Training will take the necessary action; if not approved, he will advise the requester.
- c. REQUESTS FROM GOVERNMENT AGENCIES WITHIN THE INTELLIGENCE COMMUNITY.** Requests for guest speakers which come from members of the Intelligence Community shall be forwarded to the Director of Training who will take appropriate action and inform the Assistant to the Director of the action taken. No approval is needed with respect to such a request unless it presents a question of policy or the Director of Training recommends to the Executive Director-Comptroller that the request be denied.

This paragraph does not affect the requirements of [REDACTED] concerning the outside activities of Agency employees.

25X1A

Revised: 16 June 1966 (297)

CONFIDENTIAL

GROUP 1
Excluded from automatic
downgrading and
declassification

15

C-O-N-F-I-D-E-N-T-I-A-L

This Notice Expires 1 August 1968

SECURITY

19 July 1967

File

UNOFFICIAL PUBLIC APPEARANCES
AND OPEN PUBLICATION

1. The attached Policy Guide Governing Unofficial Public Appearances and Open Publication by CIA Employees is effective immediately. This guide supersedes the policy and procedures governing such outside activities prescribed in [REDACTED] pending revision of those subparagraphs.

2. These instructions do not apply to official appearances of Agency officials as guest speakers; such appearances are governed by [REDACTED]

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

R. L. BANNERMAN
Deputy Director
for Support

Attachment

DISTRIBUTION: AB

C-O-N-F-I-D-E-N-T-I-A-L

POLICY GUIDE GOVERNING UNOFFICIAL
PUBLIC APPEARANCES AND OPEN PUBLICATION
BY CIA EMPLOYEES

1. GENERAL

- a. This policy guide is intended to assist employees in connection with requests to speak publicly and to write for open publication in furtherance of private, nongovernmental interests, and also to assist supervisors and reviewing and approving authorities in reaching decisions on such requests.
- b. Within essential limitations imposed by security and propriety, there is ample latitude to permit employees to engage in private, nongovernmental activities, to appear in public, and to write for publication. Employees are encouraged to hold memberships in and attend meetings of academic, scientific, and professional associations, to participate actively in discussions, and to present and publish papers in their professional and academic fields of specialization.
- c. Given the wide range of Agency activities and the diversity of cover situations among employees, as well as the equally diverse areas of professional and private interests of our employees, it is virtually impossible to present a simple, all-encompassing rule to govern participation in these pursuits. It is possible, however, to set down certain basic principles and criteria against which each case may be evaluated with respect to the employee, the subject matter, and the procedural details. These principles and criteria apply equally to all persons with whom CIA has an employer-employee relationship, to staff employees and staff agents, assignees from other agencies, contract employees, and career agents.
- d. Agency employees are reminded that the Agency has proprietary rights over information and opinions derived and developed by an employee by virtue of his Agency employment.

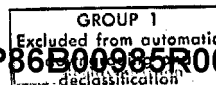
2. POLICY

It is CIA policy to:

- a. Allow public speaking and writing when security and propriety permit,

Attachment

C-O-N-F-I-D-E-N-T-I-A-L



C-O-N-F-I-D-E-N-T-I-A-L

- b. Permit activities by employees such as public speaking and writing for open publication if there is reasonable assurance:
 - (1) that the cover of the individual will not be impaired;
 - (2) that classified information, methods, or sources will not be disclosed to unauthorized individuals or groups; and
 - (3) that publicity reflecting adversely upon the Agency will not result.
- c. Permit the identification of an employee with CIA in the making of a public speech or in writing for open publication when such identification is desired, is in the interests of the Agency, and is not in conflict with security considerations.

3. THE AGENCY EMPLOYEE

- a. The overt employee with no history of cover and no foreseeable likelihood of cover in the future is free to speak or write, provided the speech or article is prepared on his own time and does not interfere with his normal duties and if the other provisions of this guide are satisfied. Within this context the employee is free to identify himself as an Agency employee and should do so where there is any possibility of the Agency being criticized for his not having done so. If the medium in which he appears does not normally identify the place of employment of its authors or participants, the normal procedure of the medium should be followed.
- b. An employee who is under formal backstopped or integrated cover may not write for open publication or speak before any group or public gathering if such action is inconsistent with or contrary to the policies of his cover organization or arrangement. Approval of his cover supervisor must be obtained, and he may not identify with CIA or discuss information developed in his CIA role.
- c. An employee who is not currently under cover but who has been under cover in the past, or is likely to go under cover in the future, or whose association with the Agency should be protected for any reason may not speak or write publicly when such activity could compromise past or future cover operations or associations or otherwise inhibit or reduce the value of the individual's past or future service with the Agency.

4. SUBJECT MATTER

a. Content

- (1) Speeches or publications on intelligence or intelligence programs, functions, or operations of this or any other intelligence agency are prohibited.

C-O-N-F-I-D-E-N-T-I-A-L

C-O-N-F-I-D-E-N-T-I-A-L

(2) Speeches or publications dealing with sensitive foreign policy issues (including military) must be avoided, especially in instances where the subject matter might be construed as a CIA position or opinion. Utterances dealing with foreign governments or with controversial subjects which might embarrass the U.S. Government must also be avoided.

(3) Speeches or publications on matters clearly unrelated to Agency activities--music, science fiction, horticulture, ceramics, for example--will also be guided by the general principles of this paper.

b. Security

The material must be unclassified and drawn from unclassified sources available to other researchers not affiliated with CIA and must not in any way disclose sources or methods unique to intelligence.

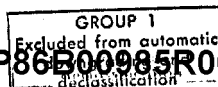
c. Propriety

The subject matter of speeches or publications and the media used for utterance must be appropriate, in good taste, and not likely to reflect adversely on the Agency or to bring public or Congressional criticism on the Agency.

5. RESPONSIBILITIES

- a. The primary responsibility for adhering to the policy and principles set forth lies with the employee who should know best his cover status, the source and possible impact of his material, and the propriety of its utterance.
- b. Following the supervisory chain of command, the Head of Independent Office or Operating Official responsible for the employee shall share the responsibility for compliance with the policy and principles set forth in this guide, will provide advice and guidance to the employee, and will recommend, as appropriate, approval or disapproval of the activity for which the employee has requested approval.
- c. The Director of Security will next review the request and make his recommendations.
- d. The Assistant to the Director is the final approving authority in routine cases where no disagreement exists.
- e. If there is a conflict or lack of agreement between the Head of Independent Office or Operating Official concerned, the Director of Security, and/or the Assistant to the Director, the case will be referred to a panel, chaired by the Deputy Director or Assistant

C-O-N-F-I-D-E-N-T-I-A-L



C-O-N-F-I-D-E-N-T-I-A-L

Deputy Director of the requester's component. Members shall be the Director or Deputy Director of Security, the Assistant to the Director, and a designee of each Deputy Director who has a legitimate interest in the decision. Panel recommendations will be forwarded to the Executive Director-Comptroller for action. The Executive Director-Comptroller will appoint a panel chairman ad hoc for requesters who are not responsible to a Deputy Director.

6. EXCEPTIONS

Requests for exceptions to these statements of policy will be considered only in the most unusual case and must be supported by appropriate documentation.

7. PROCEDURES

- a. Requests to engage in the stated private, nongovernmental activities will be prepared in memorandum form (replacing Form 879, Outside Activity Approval Request, for this purpose). The memorandum will set forth the pertinent data (identification of the meeting and the nature of the employee's participation, or the publisher or medium as applicable) together with explanation and description which will brief approving officers on the background and context of the activity.
- b. Requests will be forwarded with copies of the speech, paper, or manuscript concerned (if ready, otherwise to follow when ready) to the Head of Independent Office or Operating Official concerned, who will endorse the request appropriately and forward the request and material to the Director of Security.
- c. Under these procedures, the employee and the Head of Independent Office or Operating Official concerned will provide a fuller account in writing of the nature and circumstances of the activity for which approval is sought and, thus, give the Director of Security and the Assistant to the Director more particulars and counsel. These procedures will permit, when required, preliminary approval to engage in an activity--prior to the preparation and submission of a pertinent manuscript. Of necessity, final approval will be contingent upon further concurrences and the review of the manuscript.

C-O-N-F-I-D-E-N-T-I-A-L

0400080002-

481

25X1A

EXPLANATION

DISTRIBUTION: AB

GROUP 1
Excluded from automatic
downgrading and
declassification

0985R000400080002-9

CONFIDENTIAL

Approved For Release 2000/08/18 : CIA-RDP86B00985 [REDACTED] 002-9

25X1A

25X1A

25X1A

9. REQUESTS FOR AGENCY OFFICIALS AS GUEST SPEAKERS. The Agency provides guest speakers for presentations at facilities operated by members of the Intelligence Community and at facilities of agencies outside the Community. It also provides speakers for presentations to non-Government groups such as business, professional, and civic organizations and universities. This paragraph outlines procedures for fulfilling requests for Agency speakers. It does not affect requirements of [REDACTED] concerning outside activities of Agency employees, nor does it alter the provisions of [REDACTED] concerning the Agency's briefing and debriefing of U.S. Government officials who are assigned overseas or who travel overseas.

a. REQUESTS FROM GOVERNMENT AGENCIES are sent to the Director of Training. If the request is from within the Intelligence Community the Director of Training will make the necessary arrangements. If the request is from an agency outside the Intelligence Community, the Director of Training will recommend action to the Executive Director-Comptroller, and execute the decision made. The Director of Training will inform the Assistant to the Director of all requests received and actions taken. The Director of Training will coordinate action with the Deputy Director or Head of Independent Office concerned whenever a request cites by name a speaker who is under the supervision of a Deputy Director or a Head of Independent Office, or whenever a specific substantive intelligence question of primary interest to a Deputy Director or Head of Independent Office is to be covered in the briefing.

b. REQUESTS FROM NON-GOVERNMENT GROUPS

(1) REQUESTS FROM UNIVERSITIES OR ACADEMIC GROUPS are sent to the Director of Training for response.

- (a) If the group can attend a briefing at Headquarters Building or at a location in the Washington area selected or approved by the Agency, and positive benefits to the Agency appear likely and at the same time no compelling reason for refusal can be ascertained by the DDI and other components as appropriate, the request will be approved.
- (b) If the group requests that the briefing take place at the university, in open forum, or at public premises, the request will in most cases be refused. If in the judgment of the Director of Training a request merits consideration for an exception to this rule, he will, in coordination with other interested components of the Agency, present a recommendation for exception to the Executive Director-Comptroller.
- (c) The Director of Training, in cognizance of the special relationship being developed with the academic community by the DDI, will coordinate the selection of speakers and program arrangements for academic groups with the DDI.
- (d) The Director of Training will provide copies of significant correspondence on all requests for briefings of academic groups to the Executive Director-Comptroller, the DDI, the Assistant to the Director, and the Director of Security for their information.

(2) REQUESTS FROM OTHER NON-GOVERNMENT GROUPS are sent to the Director of Training, who recommends action to the Executive Director-Comptroller. If the request is approved, the Director of Training, in coordination with the Assistant to the Director and the Director of Security, will make arrangements for the presentation and select a speaker. If the presentation is to be on a substantive intelligence question, the Director of Training will coordinate the response and subsequent action with the Deputy Director who has primary interest in the subject matter or supervisory responsibility over the speaker requested or selected.

Approved For Release 2000/08/18 : CIA-RDP86B00985 [REDACTED] 400080002-9

CONFIDENTIAL

GROUP 1
Excluded from automatic
downgrading and
declassification

15

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

SAMPLE "H"

October 1970

NOTE FOR: SECRETARY'S MANUAL

SUBJECT : Procedures for Handling "Requests
for University/Academic Briefings"

1. Upon receipt of letter and/or telephone call from academic requester for briefing at Hqs.:

a. The Chief, SRS/CAR will check with the DD/I re appropriate reply (most requests are for repeat briefings by the DD/I himself). OTR has the responsibility for most lower level briefings, even with academic groups.

b. When appropriate date, time, and place have been determined, Chief, SRS replies informing of DD/I's availability (CIA Letterhead) and requesting list of those wishing to attend (list to include name, date of birth, place of birth, respectively). Addressee should be informed that no Foreign Nationals are to be included in the briefing sessions; only U.S. Citizens.

c. Copies of all pertinent correspondence as mentioned above are to be forwarded ASAP to the following:

Orig. & 1 - DD/I, Security Officer

2F24, Hqs.

2 - O/DDI/

7E44, Hqs.

1 - Director, OTR

Room 819, 1000 Glebe

1 - Exec. Dir.-Compt.

7E12, Hqs.

1 - DD/I, SRS Subject Brfgs.

1 - DD/I, SRS Chrono

1 - Asst. to the Director/IF04, Hqs.
MR. Goochin.

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

SECRET

CIA INTERNAL USE ONLY

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

SAMPLE "H"
(Continued)

d. When namelist has been approved by Office of Security (through DD/I Security Officer), Chief, SRS sends second letter noting any unacceptable names on list and asking for direct contact when group arrives in the Washington area. Interim telephone call to the group leader (Officer-In-Charge) is strongly advised (groups have changed plans and delayed informing the Agency).

2. NOTE: In the past, the Special Assistant to the Chief, SRS (CAR) has assumed coordination of primary handling of the aforementioned procedures. The Secretary insures that all correspondence and telephone calls meet with designated deadlines, etc., reservations for appropriate briefing room made, and that clearances are in order. The Special Assistant has met the groups at Main Reception (or in Washington, D.C. to escort them to Hdqts. and provide Agency transport).

3. For previous correspondence re Academic Briefings, refer to Chief, SRS main files, tab & folder as follows:

BRIEFINGS - "1969 - 1970"
1. Briefings/Academic Groups.

25X1A


DD/I, SRS Secretary

-19-

SECRET

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

<u>Date</u>	<u>Name of Group</u>	<u>Location</u>	<u>Contact</u>	<u>People</u>	<u>Briefer/s</u>
13 Jan. 77	Hope College	Holland, Michigan	Jack E. Holmes	17 + 1	25X1A [REDACTED] & [REDACTED] [REDACTED] also 25X1A (attended)
24 Feb.	Lynchburg College	Lynchburg, Va.	Wayne C. Thompson	44	[REDACTED]
15 Apr.	(A LARGE GROUP FROM USMA CAME IN (184 in number). 43 - German Club 32 - French Club 31 Chinese Club 78 Russian Club There were also 49 in a separate group from USMA - "The Debate & Council Forum."				

The "Debate and Council Forum" group received a "Welcome" from Admiral Turner, a walking tour of the Library, [REDACTED], Press Center, Operations Center, [REDACTED] and lab. They were briefed by [REDACTED] OGCR, and [REDACTED], OSR.

USMA - French and German Clubs
Briefed by [REDACTED]

USMA - Russian Club
Briefed by [REDACTED] (Sec. Russian Club)

USMA - Chinese
Briefed by [REDACTED]

USMA - German
Briefed by [REDACTED]

The Debate Council & Forum group were briefed by Mr. Knoche, [REDACTED]
[REDACTED] 25X1A

25X1A 25X1A
25X1A 25X1A

<u>Date</u>	<u>Name of Group</u>	<u>Location</u>	<u>Contact</u>	<u>Number of People</u>	<u>Briefer/s</u>
28 Apr.	Diplomatic Historians		David F. Trask- Office of Historians Bureau of Pub. Aff. Dept. of State	Approx. 25	Roundtable Discussion - [REDACTED] DDA His. St. [REDACTED], FOIA St. CAA
10 May	Hope College	Holland, Michigan	Dr. Robert Elder Dr. Jack Holmes	16 + 2	[REDACTED]
27 May	Syracuse Univ. (Maxwell School)	Syracuse, N.Y.	Karl Schmidt	16 + 1	[REDACTED] 25X1A
7 June	Monroe Comm. Col.	Rochester, N.Y.	Charles R. Salamone	13 + 2	[REDACTED]
	Kent State Univ.	Kent, Ohio	?	?	[REDACTED]
Early June	University of Kentucky (Geography)	Lexington, Ken. (REQUESTED - DON'T KNOW IF THEY CAME)	Asst.-Prof. Phillip D. Phillips	15	[REDACTED] OGCR (Possibility of tour of Cartography)
21 Oct.	Lynchburg College	Lynchburg, VA.	James L. Richardson (Pol. Science Dept.)	36 + 3	
8 Nov.	World Affairs Council Executive Directors	Riverside, CA.	?	30	Admiral Turner
28 Nov.	University of Michigan	Ann Arbor, Michigan	?	8	Gordon Surd, ORPA

1977

<u>Date</u>	<u>Name of Group</u>	<u>Location</u>	<u>Contact</u>	<u>Number of People</u>	<u>Briefer/s</u>
Apr. 77	(DON'T KNOW IF ANY OF THESE TOOK PLACE -- ALL OF THE INFORMATION WE HAVE)				
	Lewis & Clark Community College	Godfrey, Illinois	Ronald Ferguson	40-45?	
	The University of North Carolina	Greensboro, N.C.	David Olson	-	
	(Asked that we send someone there to brief a graduate course on Foreign and Defense Policy Making.)				
	Morehead State University	Morehead, Kentucky	Lindsey Black (Asst. Prof. of Pol. Science)	Requested speaker to go there-- Omega War suggested -- don't know if he went	
	California State Univ., Hayward	Hayward, California	James S. Fay (Asst. Prof. of Pol. Science)	25	
	(Requested speaker to go there.)				
	Auburn University	Auburn, Alabama	Jacob Walker (Asst. Prof. of Pol. Science)		
	(Requested speaker to go there.)				

Fall 1977

<u>Date</u>	<u>Name of Group</u>	<u>Location</u>	<u>Contact</u>	<u>Number of People</u>	<u>Briefer/s</u>
Jan. - Apr.	CLOSE-UP	(3 Seminars for American high school students visiting Washington.)		Approx. 10.000	[REDACTED] OCI 25X1A
22 Jan.	Sterling Collebe	Sterling Kansas	Gary E. Gammon (Asst. Prof. Political Science)	8 + 2	[REDACTED]
9 Apr.	USMA (German Club)	West Point, N.Y.	Col. Walter Renfro Maj. Paul Forster	50	[REDACTED]
23 Apr.	USMA (Russian Club)	West Point, N.Y.	John A. Prokopowitz Thomas A. Wright	49	[REDACTED]
7 Apr.	Bowdoin College	Brunswick, Maine	John Hadden	13 + 1	[REDACTED])Discussion (k)Question and (Answer session
23 Apr.	USMA(Chinese Club)	West Point, N.Y.	Cpt. Jimmie L. Myers & Cpt. Lovejoy	25 + 1	[REDACTED] [REDACTED]
20 May	Ohio University	Athens, Ohio	Prof. Huebertus Bloemer	24 + 1	Tour of Cartography Div., OGCR
28 May	Syracuse Univ. (Maxwell School)	Syracuse N.Y.	Karl Schmidt	19 + 1	[REDACTED] 25X1A
30 July	Fairfax County Adult Ed Class	Falls Church, VA.	Thomas Marshall	20 + 1	[REDACTED]
19 Oct.	VPI	Blacksburg, Va.	Prof. Joseph Coffey	11	Briefers from: USSR Branch, OER Eastern Europe Br., OER China Division, OER Industrial National Div., OER

<u>Date</u>	<u>Name of Group</u>	<u>Location</u>	<u>Contact</u>	<u>Number of People</u>	<u>Briefer/s</u>
27 Oct.	Lewis & Clark College	Portland, Oregon	Prof. Donald G. Balmer	27 + 2	Paul Walsh [REDACTED] 25X1A [REDACTED]
3 Dec.	Georgetown Univ.	Washington, D.C.	?	?	[REDACTED] (Briefing and tour of CIA Ops Center) [REDACTED], OCI [REDACTED] OER [REDACTED], OPR [REDACTED], OSR [REDACTED] OGR

25X1A25X1A 25X1A

25X1A 25X1A 25X1A

Date	Name of Group	Location	Contact	Number of People	Briefer/s
Jan. 75	Carroll College	Waukesha, Wisconsin	Eugene Haugse	?	[REDACTED]
* 5 Mar.	Colgate University	Hamilton, N.Y.	Robert Elder	12 + 2	25X1A [REDACTED]
21 Mar.	VPI and State Univ. (Grad Agriculture St.)	Blacksburg, Va.	Joseph Coffee	?	[REDACTED] OER
25 Mar.	Princeton University (PROJECT UPDATE)	Princeton, N.J.	Chris Connolly	20	Angus Thermer
5 Apr.	USMA (Debate Council Forum)	West Point, N.Y.	William Taylor	40	[REDACTED] (at West Point)
* 11 Apr.	USMA (German Club)	West Point, N.Y.	Ben L. Anderson	39 + 2	Edward W. Proctor [REDACTED] Ch, W.Br. FBIS [REDACTED] , Ch., N.Eur. BrOCI [REDACTED] SR [REDACTED] OSR [REDACTED] CAR, (General [REDACTED] moderator)
* 18 Apr.	USMA (French & Russian Cl.)	West Point, N.Y.	Capt. Gagnor Capt. John Vann Capt. Michael Ruiz	75 + 4	Edward W. Proctor [REDACTED] OPR [REDACTED] OSR [REDACTED]
24 Apr.	Hunter College High School	New York, N.Y.	Diane Thompson	32 + 2	? -- Can't find any other paper work - don't know if the brief- ing actually took place - if it did - don't know who it was.

* Handled by Coordinator for Academic Relations

25X1A

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9
 1975 - (Continued)

<u>Date</u>	<u>Name of Group</u>	<u>Location</u>	<u>Contact</u>	<u>Number of People</u>	<u>Briefer/s</u>
* 25 April	Harvard (Senior Fellows)	Cambridge, Mass.	Benjamin Brown	19 + 1	William E. Colby Gen. Sam Wilson, D/DCI/IC George Carver, D/NIO
20 May	Ohio University	Athens, Ohio	Prof. Bloemer	19 + 2	[REDACTED] ACh., Cartography 25X1A
* 23 May	Syracuse University (Maxwell School)	Syracuse, N.Y.	Karl Schmidt George Hale	19 + 2	[REDACTED]
Early Fall?	Harvard Bus. Sch. Cl.	Washington, D.C.	Eliz. Ten Eyck	Approx. 600	(Letter requested Mr. Colby)
24 Nov.	Bucknell University	Lewisburg, Pa.	Tom Travis	?	Angus Thermer handled briefing at State.

* Handled by Coordinator for Academic Relations

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

25X1A
25X1A
25X1A

<u>Date</u>	<u>Name of Group</u>	<u>Location</u>	<u>Contact</u>	<u>Number of People</u>	<u>Briefer/s</u>
10 Jan.	Colgate University	Hamilton, N.Y.	Robert Johnson	14 + 1	25X1A [REDACTED]
27 Feb.	Colgate University	Hamilton, N.Y.	Robert E. Elder	15 + 1	[REDACTED]
21 March	Georgetown University (School of Foreign Service)	Washington, D.C.	Chester A. Crocker	18 + 1	[REDACTED]
29 March	Princeton University (PROJECT UPDATE)	Princeton, N.J.	Derek van Amerongen	26	[REDACTED] Mr. Colby
5 Apr.	USMA (German Club)	West Point, N.Y.	Joseph Halgus	48 + 2	25X1A Panel: [REDACTED]) (OCI) r (OSR) (CI)
12 April	USMA (Chinese Club)	West Point, N.Y.	Maj. Kenneth Chief	30 + 1	25X1A [REDACTED] (OPR) (OCI))
26 April	USMA (Russian Club)	West Point, N.Y.	Michael McCall	24 + 2	[REDACTED] f (OPR) (I) (R) (OSR)
24 May	Syracuse University (Maxwell School)	Syracuse, N.Y.	Karl M. Schmidt	25 + 2	[REDACTED] Associate UDI

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

25X1A 25X1A 25X1A 25X1A
25X1A 25X1A

<u>Date</u>	<u>Name of Group</u>	<u>Location</u>	<u>Contact</u>	<u>Number of People</u>	<u>Briefer/s</u>
9 Jan. 73	Augustana College	Sioux Falls, S.D.	Tom Magstadt	15 + 1	[REDACTED] 25X1A
15 Feb.	Colgate University	Hamilton, N.Y.	Robert Elder	14 + 1	[REDACTED] (IG) (ONE) (SR)
13 April	USMA (German Lang. Cl.)	West Point, N.Y.	Maj. Craig Nickisch	40 + 3	[REDACTED] (SRS) (RS) (OSR) (OER)
13 April	USMA (Chinese Club)	West Point, N.Y.	JJ. Heinlein Robert Wong	43 + 2	[REDACTED] Panel: Bruce Clarke (OSR) (OER) (I)
27 April	USMA (Russian Club)	West Point, N.Y.	Michael McCall	25 + 1	[REDACTED], Chief, SRS
7 May	Princeton (PROJECT UPDATE)	Princeton, N.J.	Peter Segall	25	[REDACTED]
25	Syracuse University (MAXWELL SCHOOL)	Syracuse, N.Y.	Karl Schmidt	19 + 2	Edward Proctor, DDI

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

25X1A 25X1A 25X1A

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9


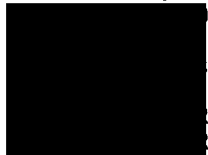
1972

<u>Date</u>	<u>Name of Group</u>	<u>Location</u>	<u>Contact</u>	<u>Number of People</u>	<u>Briefer/s</u>
6 March	American University	Wash. D.C.	Robert Anderson	26 + 1	Edward Proctor 25X1A
24 March	USMA (German Lang. Cl.)	West Point, N.Y.	Lt. James - M. Dunn	38 + 2	[REDACTED], Asst. DDI and [REDACTED] OCI
April 72	USMA Chinese & Russian Cl.)	West Point, N.Y.	Lt. Col. Gene Chamko	40 + 3	Bruce Clarke, [REDACTED], [REDACTED]

ALL ARRANGEMENTS HAD BEEN MADE FOR A BRIEFING OF U.S.A.F. ACADEMY GROUP - 27 April 72 - CANCELLED SNOW BLIZZARD IN COLORADO SPRINGS.

8 June	Syracuse University	Syracuse, N.Y.	Karl Schmidt	23 + 1	R. J. Smith
--------	---------------------	----------------	--------------	--------	-------------

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

<u>Date</u>	<u>Name of Group</u>	<u>Location</u>	<u>Contact</u>	<u>Number of People</u>	<u>Briefer/s</u>
Jan.Feb.?	Drew University	Madison, N.J.	Frank Wolf	15	
5 May 71	Princeton (PROJECT UPDATE)	Princeton, N.J.	Richard Watsky	14	R. J. Smith
7 May	USMA	West Point, N.Y.	Col. Chomko	37 + 1	Edward Proctor, Hal Ford Panel: Bruce Clarke, OSR  SR , OER OTR S S
17 June	Syracuse University	Syracuse, N.Y.	Karl Schmidt	13 + 2	Edward W. Proctor
19 Aug.	Stanford (ALUMNI GROUP)	Stanford, CA.	Bob Drazovich	42	Edward W. Proctor
9 Dec.	Hamilton College	Clinton, N.Y.	David Rosenbloom	15 + 1	Edward W. Proctor

25X1A 25X1A 25X1A

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

<u>Date</u>	<u>Name of Group</u>	<u>Location</u>	<u>Contact</u>	<u>Number of People</u>	<u>Briefer/s</u>
17 Mar. 1970	Drew University	Madison, N.J.	Frank Wolf	10 + 1	[REDACTED] (SA to Ch.SRS/DDI) R.J. Smith (The DDI)
1 May	USMA Russian Club	West Point, N.Y.	Major Miller	25 + 1	[REDACTED]
8 May	Princeton (PROJECT UPDATE)	Princeton, N.Y.	Christopher Godfrey	15	R.J. Smith
28 May	<i>Cancelled</i> University of Illinois (James Scholars)	Urbana, Illinois	Robert Crawford	9 + 1	R.J. Smith <i>Cancelled</i>
23 June	Syracuse University (Maxwell Grads.)	Syracuse, N.Y.	Karl Schmidt	17 + 1	R. J. Smith
17 Nov.	Keuka College	Keuka Park, N.Y.	Roger Neve	32	[REDACTED]

Approved For Release 2000/08/18 : CIA-RDP86B00985R000400080002-9

<u>Date</u>	<u>Name of Group</u>	<u>Location</u>	<u>Contact</u>	<u>Number of People</u>	<u>Briefer/s</u>
April 1969	Columbia University	New York, N.Y.		CANCELLED - "Eisenhower's Death"	
30 Apr.	Drew University	Madison, N.J.	Frank Wolf	14 + 1	R.J. Smith and [REDACTED]
?	Syracuse University	Syracuse, N.Y.		27 + 3	?
9 May	Princeton University	Princeton, N.J.	Tom Farrell	13	R.J. Smith